

POLICY COMMITTEE WORKPLAN

INSURANCE COMMITTEE

2017-2018

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1.0 Overview

The primary mission of the Flood Insurance Committee is to support the ASFPM's floodplain management efforts through information, education, and outreach activities on flood insurance issues. Historically, this committee has provided significant input on flood insurance legislation and flood insurance rules and guidelines propagated by FEMA. The Committee is also very active in keeping the ASFPM membership informed of upcoming changes to the NFIP's flood insurance program and potential effects these changes could have.

The committee is run by two co-chairs listed below and supported by a liaison. There is also an interim chair for 2017.

Co-chairs:

Bruce A. Bender, Bender Consulting Services, Inc.

John Gerber, North Carolina Division of Emergency Management

Steve Samuelson (Interim), Kansas Department of Agriculture

The membership is composed of those who have expertise or an interest in flood insurance. The co-chairs plan to identify a core group of members that are interested in providing additional support in the form of reviewing documents and providing written responses when the need arises.

Section 2 of this workplan presents the specific items for 2017-2018 that are to be accomplished by this committee and the work tasks required to complete these items. These items directly support the Goals & Objectives for ASFPM for 2017-2018 that are related to flood insurance.

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2.0 Task Outline

2.1 2017 - 2018 Ongoing Work Item Worksheets

Task Title: Ongoing Work		Task Leader: Bender/Samuelsen/Gerber	
ASFPM Goal and Objective #: N/A		Other Committee: N/A	
Approximate Start/End Date: June 2017 – May 2018		Approximate # Hours to Complete: 100+ hours per person	
Detailed Task Description: <ul style="list-style-type: none"> a. Participate in ASFPM Policy Committee Conference Calls and Retreats b. Initiate and hold 3 scheduled conference calls with Committee members c. Attend National Conference Policy Committee Chair Meeting and hold annual committee meeting d. Prepare Annual Reports, Work Plans, Insurance Corner articles for Insider 			
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin) N/A			
Completion Schedule: N/A			
Deliverables: <ul style="list-style-type: none"> 1. Minutes from conference calls 2. Agenda for and Minutes from Annual Committee meeting 3. Annual Report, Work Plan, Insurance Committee news articles 			
Other Necessary Support or Resources: N/A			
Approximate Direct Cost to Complete: (Labor and Non-Labor) Personal Time – Priceless			
Approval Process: (Does The Task Require Board Approval?) N/A			
Assumptions: We have committee calls			
Prepared by/ Date: Bender/Samuelsen – September 2017		Approved By/ Date:	

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2.2 2017 – 2018 New Work Item Worksheets

Task Title: Continue to monitor modifications and promote improvements to the insurance aspects of the National Flood Insurance Program, from FEMA and Congress	Task Leader: Bender/Samuels/gerber
ASFPM Goal and Objective #:	Other Committee:
Approximate Start/End Date: Complete: June 2017 – May 2018	Approximate # Hours to Complete: 100+ per person
Detailed Task Description: <ol style="list-style-type: none"> a. Follow status of rule making and prepare review comments, as appropriate, to the Federal Emergency Management Agency. b. Strongly promote FEMA to increase training of agents c. Keep Board of Directors and membership apprised of significant flood insurance issues; e.g., Private market changes, implications of changes in levee analysis protocol; need for higher ICC limits and broader application. d. Follow status of bills in Congress and keep Board of Directors and membership apprised of possible effects the proposed changes may have on the Program and any related significant insurance issues. e. Liaise with other insurance industry groups, including organizing meetings with them to discuss their stance on issues affecting the NFIP, especially reauthorization of the NFIP. Promote ASFPM positions such as flood insurance premium reflecting actual risk. f. Provide input to EO on studies with insurance implications. 	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin) N/A	
Completion Schedule: Ongoing	
Deliverables: Written summaries; written responses via email	
Other Necessary Support or Resources: Continued updates from Merrie Inderfurth	
Approximate Direct Cost to Complete: (Labor and Non-labor) Travel for any meetings	
Approval Process: (Does The Task Require Board Approval?) For any travel	
Assumptions: N/A	
Prepared by/ Date: Bender/Samuels – September 2017	Approved By/ Date:

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Task Title: Continue to monitor implementation and their effects related to insurance sections of reform and reauthorization legislation.	Task Leader: Bender/Samuelson/Gerber
ASFPM Goal and Objective #:	Other Committee:
Approximate Start/End Date: June 2017 – May 2018	Approximate # Hours to Complete: 100+ per person
Detailed Task Description: <ol style="list-style-type: none"> a. Review NFIP Bulletins and other related documents and disseminate information to Committee members and ASFPM membership b. Provide feedback to FEMA on any concerns which may arise from implementation procedures c. Participate in quarterly FEMA-ASFPM calls/meetings 	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin) N/A	
Completion Schedule: Ongoing	
Deliverables: Written summaries; written responses via email	
Other Necessary Support or Resources:	
Approximate Direct Cost to Complete: (Labor and Non-Labor) Travel for any meetings	
Approval Process: (Does The Task Require Board Approval?) For any travel	
Assumptions: N/A	
Prepared by/ Date: Bender/Samuelson – September 2017	Approved By/ Date:

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Task Title: Continue liaison activities with insurance industry groups, including Flood Insurance Producers National Committee (FIPNC), Institute of Business and Home Safety (IBHS) and National Flood Determination Association (NFDA).	Task Leader: Bender/Samuelsion/Gerber
ASFPM Goal and Objective #:	Other Committee:
Approximate Start/End Date: Complete: June 2017 – May 2018	Approximate # Hours to Complete: 70 hours
Detailed Task Description: <ol style="list-style-type: none"> a. Participate in FIPNC and IBHS meetings and provide updates. Also, offer ASFPM's views and recommendations where appropriate. b. Assist in providing direction and input regarding flood insurance issues for ASFPM National conference. c. Maintain dialog with the National Flood Determination Association and work towards identifying mutual goals and objectives. 	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin) N/A	
Completion Schedule: Ongoing	
Deliverables: Written summaries	
Other Necessary Support or Resources: N/A	
Approximate Direct Cost to Complete: (Labor and Non-Labor) Travel to meetings	
Approval Process: (Does The Task Require Board Approval?) If travel is to occur	
Assumptions: N/A	
Prepared by/ Date: Bender/Samuelsion – September 2017	Approved By/ Date:

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Task Title: Work with FEMA on issues affecting flood insurance including insurance aspects of the Community Rating System (CRS), Increased Cost of Compliance (ICC), coastal, levees and Risk MAP.	Task Leader: Bender/Samuelson/Gerber
ASFPM Goal and Objective #:	Other Committee: ASFPM CRS Representative
Approximate Start/End Date: Complete: June 2017 – May 2018	Approximate # Hours to 120 hours
Detailed Task Description: <ol style="list-style-type: none"> a. Monitor and offer ASFPM’s views and recommendations on possible changes to NFIP’s insurance, training, simplification, and lender compliance initiatives, etc. b. Monitor and offer ASFPM’s views and recommendations regarding the effects of different FEMA programs’ procedures (i.e., Risk MAP, Hazard Mitigation Assistance, levees, coastal) on insurance. c. Work with ASFPM CRS Representative and monitor CRS program issues and offer suggested enhancements and support. d. Work with Pod leader and EO to promote ICC changes 	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)	
Completion Schedule: Ongoing	
Deliverables: Summary of meetings; updates to members; Updated ICC write-up in conjunction with Pod leader and EO	
Other Necessary Support or Resources: Committee Liaison will coordinate updates with ASFPM CRS Representative	
Approximate Direct Cost to Complete: (Labor and Non-labor) Personal Time - Priceless	
Approval Process: (Does The Task Require Board Approval?) N/A	
Assumptions: N/A	
Prepared by/ Date: Bender/Samuelson– September 2017	Approved By/ Date:

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Task Title: Provide flood insurance-related information and assistance to members.	Task Leader: Bender/Gerber/Samuelsan
ASFPM Goal and Objective #:	Other Committee:
Approximate Start/End Date: June 2017 – May 2018 Approximate # of hours: 20+	
Detailed Task Description: <ol style="list-style-type: none"> a. Respond to member requests for flood insurance information and statistical data. b. Monitor and communicate proposed and actual changes to insurance-related forms to members; i.e. via bulletin, email, ASFPM newsletter. c. Assist in keeping Flood Insurance section on ASFPM’s web site current; review at least three times a year d. Provide newsletter articles on a regular basis to Insider’s Insurance Corner 	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)	
Completion Schedule: Ongoing	
Deliverables: Articles, timely response to members, bulletins to members, updated information to website	
Other Necessary Support or Resources: ASFPM IT, ASFPM Publication Editor	
Approximate Direct Cost to Complete: (Labor and Non-Labor) Personal Time - Priceless	
Approval Process: (Does The Task Require Board Approval?) Web content approval by ASFPM EO; Bulletin and news article approval by ASFPM EO	
Assumptions: N/A	
Prepared by/ Date: Bender/Samuelsan – September 2017	Approved By/ Date:

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Task Title: Determining the use of Base Level Engineering/Modeled-back A Zones for insurance rating.	Task Leader: Bender/Samuelson
ASFPM Goal and Objective #:	Other Committee: Mapping and Engineering Standards
Approximate Start/End Date: Sep 2017 – February 2018	Approximate # Hours to Complete: 80 hours
Detailed Task Description: <ol style="list-style-type: none"> a. Determining when appropriate b. How to rate a policy when using BLE c. Grandfathering of a BLE d. Put on web page for review and comment e. Finalize 	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin) N/A	
Completion Schedule: See Detailed Task Description	
Deliverables:	
Other Necessary Support or Resources: Nonstructural and Mitigation Committee	
Approximate Direct Cost to Complete: (Labor and Non-Labor) Personal Time - Priceless	
Approval Process: (Does The Task Require Board Approval?)	
Assumptions: N/A	
Prepared by/ Date: Bender/Samuelson– September 2017	Approved By/ Date:

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Task Title: Work with FEMA on requirements for insurance rating and regulations for agriculture structures.	Task Leader: Bender/Samuelson
ASFPM Goal and Objective #: Other Committee: Floodplain Regulations	
Approximate Start/End Date: Approximate # Hours to Complete: May 2017 – May 2018 80 hours	
Detailed Task Description: <ul style="list-style-type: none"> a. Provide input data to FEMA b. Resolve issues with low cost and HFIAA surcharges c. Provide to co-chairs to review d. Put on web page for review and comment e. Finalize 	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)	
Completion Schedule: See Detailed Task Description	
Deliverables:	
Other Necessary Support or Resources: Federal Emergency Management Agency Agriculture Work Group	
Approximate Direct Cost to Complete: (Labor and Non-Labor) Personal Time - Priceless	
Approval Process: (Does The Task Require Board Approval?)	
Assumptions: N/A	
Prepared by/ Date: Bender/Samuelson– September 2017	Approved By/ Date: