

# 2015-2016 POLICY COMMITTEE WORKPLAN

## ASFPM Floodplain Regulations Committee

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## 1.0 Overview

### 1.0 Overview

The Floodplain Regulations Committee plays an integral role in attaining the Association’s overall goal of helping the public and private sector reduce the loss of life and damage to property from flooding, preserve the natural and cultural values of floodplains, and avoid actions that exacerbate flooding.

The current Co-Chairs for the committee are:

Michael Powell, CFM, Delaware Department of Natural Resources

Lisa S. Jones, CFM, CPM, ANFI, Carolina Flood Solutions LLC

Section 2 of this work plan presents the specific items that are to be accomplished by this committee and the work tasks required to complete them. All work items directly support the Goals and Objectives for ASFPM for 2014-2015 that are regulations related.

#### **COMMITTEE NAME NOTE:**

The evolution of floodplain management towards many of the flood damage reduction being addressed by major building codes, and the fact that the National Flood Insurance Program Regulations have not been revised in 25 years has created interest in a Committee name change. Rather than “Floodplain Regulations” Committee, a name such as “Floodplain Management Codes, Regulations, and Standards” might be more reflective of actual Committee work. Consideration will be given in the upcoming year to a name change.

## 2.1 Committee Work Items

<b>Task Title:</b> Collaborate with the Floodproofing Committee on the development of a Floodproofing Maintenance Plan template or outline to help satisfy new insurance requirements of October 1, 2013		<b>Task Leader:</b> Michael Powell, Lisa S. Jones
<b>ASFPM Goal and Objective #:</b>	<b>Other Committee:</b>	
<b>Approximate Start/End Date:</b> Ongoing	<b>Approximate # Hrs to Complete:</b> 30	
<b>Detailed Task Description:</b> Flood Insurance rating changes have recently begun requiring buildings getting rating credit for floodproofing to provide certification that the floodproofing measures are being maintained. This task involves working with the Floodproofing Committee to identify appropriate designs and maintenance actions for structures which are floodproofed.		
<b>Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)</b> None		
<b>Completion Schedule:</b> July, 2016		
<b>Deliverables:</b> Floodproofing maintenance plan to be used to credit floodproofing for flood insurance rating.		
<b>Other Necessary Support or Resources:</b>		
<b>Approximate Direct Cost to Complete: (Labor and Non-Labor)</b> None		
<b>Approval Process: (Does The Task Require Board Approval?)</b>		
<b>Assumptions:</b> None		
<b>Prepared by/ Date:</b> Lisa S. Jones, Michael Powell 8-28-15		<b>Approved By/ Date:</b>

<b>Task Title:</b> Participate on Public Restrooms in Special Flood Hazard Area Task Force		<b>Task Leader:</b> Michael Powell, Lisa S. Jones
<b>ASFPM Goal and Objective #:</b>	<b>Other Committee:</b>	
<b>Approximate Start/End Date:</b> July 2015 – June 2016	<b>Approximate # Hrs to Complete:</b> 30	
<b>Detailed Task Description:</b> Serve as ASFPM representatives on the Public Restrooms in Special Flood Hazard Area Task Force, participate in monthly webinars and conference calls, review draft documents, provide input consistent with ASFPM policies.		
<b>Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)</b> None		
<b>Completion Schedule:</b> July 2016		
<b>Deliverables:</b> No specific deliverable. Serve on Task Force, promote ASFPM flood risk management views to the Task Force, and provide technical assistance		
<b>Other Necessary Support or Resources:</b>		
<b>Approximate Direct Cost to Complete: (Labor and Non-Labor)</b> None		
<b>Approval Process: (Does The Task Require Board Approval?)</b>		
<b>Assumptions:</b>		
<b>Prepared by/ Date:</b> Lisa S. Jones, Michael Powell 8-28-2015		<b>Approved By/ Date:</b>

<b>Task Title:</b> Provide comments as needed to revised FEMA Technical Bulletins		<b>Task Leader:</b> Michael Powell, Lisa S. Jones	
<b>ASFPM Goal and Objective #:</b>		<b>Other Committee:</b>	
<b>Approximate Start/End Date:</b> July 2015 – June 2016		<b>Approximate # Hrs to Complete:</b> Up to 30, or as needed	
<b>Detailed Task Description:</b> FEMA may revise Technical Bulletins which clarify the NFIP regulations on key floodplain development practices. The FPR Committee will review and provide comments on these bulletins as they are updated.			
<b>Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)</b> None			
<b>Completion Schedule:</b> Ongoing as needed			
<b>Deliverables:</b> The Regulations Committee will comment directly to FEMA			
<b>Other Necessary Support or Resources:</b> Mitigation pod, comments from local floodplain managers			
<b>Approximate Direct Cost to Complete: (Labor and Non-Labor)</b> None			
<b>Approval Process: (Does The Task Require Board Approval?)</b> None			
<b>Assumptions:</b> FEMA solicits comments on proposed Technical Bulletin revisions			
<b>Prepared by/ Date:</b> Lisa S. Jones, Michael Powell 8-28-2015			

<b>Task Title:</b> Improve Floodplain Regulations Committee Webpage and Usage		<b>Task Leader:</b> Michael Powell. Lisa S. Jones	
<b>ASFPM Goal and Objective #:</b>		<b>Other Committee:</b>	
<b>Approximate Start/End Date:</b> July 2015 – June 2016		<b>Approximate # Hrs to Complete:</b> 20	
<b>Detailed Task Description:</b> Work with the ASFPM front office to improve the Floodplain Regulations Committee web page on <a href="http://www.floods.org">www.floods.org</a> to provide a variety of resources for floodplain regulations, higher regulatory standards, examples of No Adverse Impact regulations and Committee activity			
<b>Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)</b> None			
<b>Completion Schedule:</b> Ongoing			
<b>Deliverables:</b> Updated content provided to Executive Office review and incorporation to website.			
<b>Other Necessary Support or Resources:</b> Pod facilitator support.			
<b>Approximate Direct Cost to Complete: (Labor and Non-Labor)</b> None			
<b>Approval Process: (Does The Task Require Board Approval?)</b> Will not require board approval			
<b>Assumptions:</b> None			
<b>Prepared by/ Date:</b> Lisa S. Jones, Michael Powell 8-28-2015		<b>Approved By/ Date:</b>	

<b>Task Title:</b> Continue to Higher standards update, revise and promote "Higher Standards Reference Guide" to a wider audience		<b>Task Leader:</b> Michael Powell, Lisa S. Jones	
<b>ASFPM Goal and Objective #:</b>		<b>Other Committee:</b>	
<b>Approximate Start/End Date:</b> July 2015 – June 2016		<b>Approximate # Hrs to Complete:</b> 30	
<b>Detailed Task Description:</b> The Regulations Committee has prepared a "Higher Standards Reference Guide". The purpose of this Reference Guide is to provide a selection of higher development standards that can be adopted by a community aimed at reducing flood impacts and losses. The Committee will work promote the use of this guide for local floodplain managers seeking higher standards.			
<b>Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)</b> None			
<b>Completion Schedule:</b> July 2016			
<b>Deliverables:</b> The ASFPM Regulations Committee Higher Regulatory Standards Guide will be updated following a review by other committees and the ASFPM front office.			
<b>Other Necessary Support or Resources:</b> Pod facilitator support, executive office review.			
<b>Approximate Direct Cost to Complete: (Labor and Non-Labor)</b> None			
<b>Approval Process: (Does The Task Require Board Approval?)</b> None needed for revisions.			
<b>Assumptions:</b> None			
<b>Prepared by/ Date:</b> Lisa S. Jones, Michael Powell 8-28-2015		<b>Approved By/ Date:</b>	

<b>Task Title:</b> Recommend that ASFPM enter into an agreement (MOU) with ASCE on making ACSE floodplain related standards (ASCE 24, etc.) assessable for viewing on ASFPM website for free		<b>Task Leader:</b> Michael Powell, Lisa S. Jones,
<b>ASFPM Goal and Objective #:</b>	<b>Other Committee:</b>	
<b>Approximate Start/End Date:</b> July 2015 – June 2016	<b>Approximate # Hrs to Complete:</b> 20	
<b>Detailed Task Description:</b> Work with FEMA, ASCE, and ASFPM to allow ACSE floodplain related standards (ASCE 24, etc.) assessable for viewing on ASFPM website for free		
<b>Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)</b> None		
<b>Completion Schedule:</b> July 2016		
<b>Deliverables:</b> Website to allow free access to ASCE floodplain related standards		
<b>Other Necessary Support or Resources:</b> .		
<b>Approximate Direct Cost to Complete: (Labor and Non-Labor)</b> None		
<b>Approval Process: (Does The Task Require Board Approval?)</b> Will not require board approval		
<b>Assumptions:</b> None		
<b>Prepared by/ Date:</b> Lisa S. Jones, Michael Powell 8-28-2015		<b>Approved By/ Date:</b>

<b>Task Title:</b> Openings Field Guide review and guidance		<b>Task Leader:</b> Michael Powell, Lisa S. Jones,	
<b>ASFPM Goal and Objective #:</b>		<b>Other Committee:</b> Insurance	
<b>Approximate Start/End Date:</b> July 2015 – June 2016		<b>Approximate # Hrs to Complete:</b> 20	
<b>Detailed Task Description:</b> Promote guidance document intended to help surveyors, architects, engineers, code enforcement officials and other stakeholders in determining the net area of flood opening. Certain products which may be used as flood openings may lack readily accessible data on net area. This document can be of assistance to users in making required net opening area determination			
<b>Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)</b> None			
<b>Completion Schedule:</b> July 2015 – June 2016			
<b>Deliverables:</b>			
<b>Other Necessary Support or Resources:</b> .			
<b>Approximate Direct Cost to Complete: (Labor and Non-Labor)</b> None			
<b>Approval Process: (Does The Task Require Board Approval?)</b> Will not require board approval			
<b>Assumptions:</b> None			
<b>Prepared by/ Date:</b> Lisa S. Jones, Michael Powell 8-28-2015		<b>Approved By/ Date:</b>	



<b>Task Title:</b> Collaborate with Flood Insurance Committee on and ABFE Discussion paper		<b>Task Leader:</b> Michael Powell, Lisa S. Jones,
<b>ASFPM Goal and Objective #:</b> 2.3	<b>Other Committee:</b> Insurance	
<b>Approximate Start/End Date:</b> July 2015 – June 2016	<b>Approximate # Hrs to Complete:</b> 20	
<b>Detailed Task Description:</b> Discussion paper regarding Advisory Base Flood Elevations and flood insurance implications.		
<b>Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin)</b> None		
<b>Completion Schedule:</b> June 2016		
<b>Deliverables:</b>		
<b>Other Necessary Support or Resources:</b> .		
<b>Approximate Direct Cost to Complete: (Labor and Non-Labor)</b> None		
<b>Approval Process: (Does The Task Require Board Approval?)</b> May require board approval		
<b>Assumptions:</b> None		
<b>Prepared by/ Date:</b> Lisa S. Jones, Michael Powell 8-28-2015		<b>Approved By/ Date:</b>