

# Flood Mitigation Committee DRAFT Work Plan for FY 2020

## 1.0 Overview

**The mission of the Flood Mitigation Committee is to support all efforts to reduce losses from flooding.**

This work includes and/or may touch upon the following measures or concepts: review of mitigation policies and procedures; active engagement in mitigation grant or loan programs; involvement in post-disaster mitigation opportunities within federal or state systems; engagement in building sciences discussions including building codes that strengthen the built environment; support of favorable impacts on the affordability of federal flood insurance due to mitigation actions; partnerships that encourage or support mitigation efforts or studies, including the potential impacts of climate change upon flood losses; mitigation planning efforts; and of course, support for all flood mitigation measures themselves, such as acquisition, relocation, elevation, reconstruction and floodproofing.

### Current committee co-chairs

Mitch Paine, CFM, King County floodplain manager, Seattle, Washington

Joy Duperault, CFM, State floodplain manager, Commonwealth of Massachusetts Dept. of Conservation & Recreation, Boston MA

### Committee liaisons/ leadership

The Flood Mitigation Committee expects to work with the Flood Insurance Committee, the Floodplain Regulations Committee, and the Non-Structural Floodproofing Committee. Partnerships with other committees may also take place as needed.

## 2.0 Task Outline

Section 2 of this work plan presents the committee tasks for 2019 - 2020 that are to be accomplished by this committee and the work items required in order to complete these tasks. The tasks directly support ASFPM 2010- 2020 Goals and Objectives that are mitigation-related.

The Flood Mitigation Committee has the following objectives:

1. Support implementation of the Disaster Mitigation Act of 2000 and re-authorization activities
2. Build the committee by outreach, conference calls and project engagement
3. Promote hazard mitigation planning and implementation through mutual support, sharing best practices, and development of helpful technical assistance products
4. Increase partnerships with other national and federal agencies, for-profit, and non-profit groups which have not historically been involved in flood mitigation but whose interests, authorities, and programs coincide with the committee's goals and objectives
5. Assist ASFPM's Training Committee to develop and promote mitigation training opportunities
6. Support the mitigation approaches and concepts set forth in ASFPM's No Adverse Impact initiative

The Flood Mitigation Committee has highlighted these priority work items to accomplish in 2019-2020:

1. Support awareness and review of national mitigation trends, legislation and policies

2. Investigate and offer information on mitigation resources and opportunities
3. Build committee membership and engagement
4. Refresh and maintain pertinent mitigation resources on ASFPM web pages

## Detailed work items

### **Task 1. Support awareness and review of national mitigation trends, legislation and policies, as assigned by the POD leader or EO**

Task title: Legislation/ policy review	Task Leader(s): Joy Duperault, Mitch Paine
ASFPM Goal & Objective(s): 2.1	Other committee: as appropriate
Timeframe: Ongoing as needed	Hours for completion: As required
Detailed work activity: Review assigned proposed legislation, regulations and policies. Provide responses in requested format to POD leader or EO. Support EO efforts to educate new administration on FPM and mitigation policy.	
Pre-requisites required: Follow-up with those indicating interest in policy review to expand potential reviewers/ committee members	
Completion Schedule: <ol style="list-style-type: none"> <li>1. Create list-serve email list of those indicating interest in policy reviews</li> <li>2. Communicate review opportunity and deadline</li> <li>3. Compile responses into draft response</li> <li>4. Convey committee response to POD leader and EO</li> </ol>	
Deliverable(s): Draft policy comments to EO; sharing of policy comments from other relevant stakeholders	
Required resources/ other support: EO to disperse policy review opportunity for significant proposed policy or legislative initiatives	
Cost to complete (including labor): Volunteer labor effort	
Board approval required? (Y/N) No.	
Assumptions: n/a	
Prepared by/date: On-going	Approval by/date: Per item

### **Task 2. Investigate and share information on mitigation resources and opportunities through ASFPM channels, including new information about program changes or policy impacts, best practices, etc.**

Task title: Spread the news (informal)	Task Leader(s): All committee members
ASFPM Goal & Objective(s):	Other committee? No.
Timeframe: Ongoing	Hours for completion:
Detailed work activity: Take every opportunity to investigate and share about upcoming mitigation programs, processes and/or funding that would be of general or specific interest to others in the committee and to ASFPM staff; communicate through the ASFPM media specialist	
Pre-requisites required: None.	
Completion Schedule: Not applicable	
Deliverable(s): Shared information about mitigation programs, processes and/or funding	
Required resources: ASFPM staff with the list of interested members; staff support for the use of things like conference calling, web pages postings, e-listings, etc.	
Cost to complete (including labor): Not applicable	

Board approval required? (Y/N) No	
Assumptions: That people would be interested in these materials	
Prepared by/date: On-going	Approval by/date: n/a

### Task 3. Build committee membership and engagement

Task title: Grow the committee	Task Leader(s): Joy Duperault, others
ASFPM Goal & Objective(s): None.	Other committee? No.
Timeframe: Ongoing	Hours for completion:
Detailed work activity: Reach out to all ASFPM members who have checked the “mitigation interest box” to survey their mitigation needs, level of interest, ability to participate, and specific interests; develop and manage this group by requesting their input and ideas on all things mitigation, engaging them in committee tasks, maintaining connections with them, and honoring their expertise	
Pre-requisites required: ASFPM membership or interested partners	
Completion Schedule: <ol style="list-style-type: none"> <li>1. Select a task that requires input or engagement</li> <li>2. Reach out to existing interest group of ASFPM members with our need</li> <li>3. Coordinate responses, keep people in the loop, use conference calling, social media, e-list</li> <li>4. Produce appropriate deliverable(s), express gratitude, build a willing and interested team</li> <li>5. Begin again with new task(s), encourage engagement, establish committee identity</li> <li>6. Invite new committee members consistently, help people make connections, thank them</li> </ol>	
Deliverable(s): An engaged and active mitigation committee with enough members to share the work and enough excitement to support mitigation partnerships across the country	
Required resources: ASFPM staff with the list of interested members; staff support for the use of things like conference calling, web pages postings, e-listings, etc.	
Cost to complete (including labor):	
Board approval required? (Y/N) Yes	
Assumptions: That there are members who are willing and able to become more involved in these matters	
Prepared by/date: On-going	Approval by/date: n/a

### Task 4. Refresh and maintain pertinent mitigation resources on ASFPM web pages

Task title: Web pages maintenance/ update	Task Leader(s): Joy Duperault, Mitch Paine
ASFPM Goal & Objective(s): 3.1.3	Other committee? No.
Timeframe: On-going, as needed	Hours for completion:
Detailed work activity: Determine appropriate upgrades to Mitigation Committee web pages. Provide information to EO (Michele Mihalovich) including contact information, links, news, etc.	
Pre-requisites required: None	
Completion Schedule: On-going, as needed	
Deliverable(s): Updated web pages	
Required resources: EO staff	
Cost to complete (including labor): Minimal labor	
Board approval required? (Y/N)	
Assumptions:	

Prepared by/date: On-going	Approval by/date: n/a
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**Task 5. Develop a discussion paper regarding the re-use of, management of, and monitoring of acquisition properties across the country;** examine differing practices found in different FEMA Regional offices; look at best practices whether properties were federally-acquired or not.

Task title: Discussion paper on re-use of acquisition properties	Task Leader(s): Joy Duperrault, Mitch Paine
ASFPM Goal & Objective(s): 3.1.6	Other committee?
<b>Timeframe:</b>	Hours for completion: unknown
Detailed work activity: Gather best practices, anecdotal evidence, federal requirements/ guidance, and other information about the re-use of floodplain acquisition properties in order to 1) present best practice methods for re-use, management and monitoring of these properties, and 2) present challenges for states and local governments in the re-use of federally-acquired properties, and 3) discuss ways to improve consistency across all FEMA Regions (for federally-acquired properties)	
Pre-requisites required: None	
<b>Completion Schedule:</b>	
Deliverable(s): Discussion paper	
Required resources:	
Cost to complete (including labor): n/a	
Board approval required? (Y/N) Yes	
<b>Assumptions: That we will have the required time to do this task</b>	
<b>Prepared by/date:</b>	Approval by/date: