

# Flood Mitigation Committee DRAFT Work Plan for FY 2019

## 1.0 Overview

**The Flood Mitigation Committee mission is to support all efforts to reduce losses from flooding.** This work includes, and/or may touch upon, the following measures or concepts: review of mitigation policies and procedures;

- active engagement in mitigation grant or loan programs;
- involvement in post-disaster mitigation opportunities within federal or state systems;
- engagement in building sciences discussions including building codes that strengthen the built environment;
- support of favorable impacts on the affordability of federal flood insurance due to mitigation actions;
- partnerships that encourage or support mitigation efforts or studies, including the potential impacts of climate change upon flood losses;
- mitigation planning efforts;
- and of course, support for all flood mitigation measures themselves, such as acquisition, relocation, elevation, reconstruction and floodproofing.

### Current committee co-chairs

**Mitch Paine**, CFM, King County floodplain manager, Seattle, Washington

**Joy Duperault**, CFM, state floodplain manager, Commonwealth of Massachusetts Dept. of Conservation & Recreation, Boston, Massachusetts

### Committee liaisons/leadership

The Flood Mitigation Committee expects to work with the ASFPM Flood Insurance Committee, Floodplain Regulations Committee and Nonstructural Floodproofing Committee. We have also been in conversation with the American Shore & Beach Preservation Association about the mitigation funding guide, as they are working on a similar project.

## 2.0 Task Outline

Section 2 of this work plan presents committee tasks for 2018-2019 that are to be accomplished by this committee, and the work items required in order to complete these tasks. The tasks directly support ASFPM 2018-2019 Goals and Objectives that are mitigation related.

The Flood Mitigation Committee has the following objectives:

1. Support implementation of the Disaster Mitigation Act of 2000 and re-authorization activities
2. Build the committee by outreach, conference calls and project engagement
3. Promote hazard mitigation planning and implementation through mutual support, sharing best practices, and development of helpful technical assistance products

4. Increase partnerships with other national and federal agencies, as well as for-profit and non-profit groups that have not historically been involved in flood mitigation, but whose interests, authorities and programs coincide with the committee's goals and objectives
5. Assist ASFPM's Risk Communication and Outreach Committee to develop and promote mitigation training opportunities
6. Support the mitigation approaches and concepts set forth in ASFPM's No Adverse Impact initiative

The Flood Mitigation Committee has highlighted these priority work items to accomplish in 2018-2019:

1. Support awareness and review of national mitigation trends, legislation and policies
2. Investigate and offer information on mitigation resources and opportunities
3. Investigate FEMA regional approach to re-use of and management of acquired properties (federal, state and local ownership) to help build a consistent program across the country, incorporating the best of all practices for this floodplain asset
4. Build committee membership and engagement
5. Refresh and maintain pertinent mitigation resources on ASFPM webpages

Detailed work items

**Task 1. Support awareness and review of national mitigation trends, legislation and policies, as assigned by the POD leader or EO**

Task title: Legislation/policy review	Task Leader(s): Joy Duperault, Mitch Paine
ASFPM Goal & Objective(s): 2.1	Other committee: as appropriate
Timeframe: Ongoing as needed	Hours for completion: As required
Detailed work activity: Review assigned proposed legislation, regulations and policies. Provide responses in requested format to Pod leader or EO. Support EO efforts to educate new administration on FPM and mitigation policy.	
Pre-requisites required: Follow-up with those indicating interest in policy review to expand potential reviewers/committee members	
Completion Schedule: <ol style="list-style-type: none"> <li>1. Create list-serve email list of those indicating interest in policy reviews</li> <li>2. Communicate review opportunity and deadline</li> <li>3. Compile responses into draft response</li> <li>4. Convey committee response to Pod leader and EO</li> </ol>	
Deliverable(s): Draft policy comments to EO; sharing of policy comments from other relevant stakeholders	
Required resources/other support: EO to disperse policy review opportunity for significant proposed policy or legislative initiatives	
Cost to complete (including labor): Volunteer labor effort	
Board approval required? (Y/N) No.	
Assumptions: n/a	
Prepared by/date: Ongoing	Approval by/date: Per item

## Task 2. Investigate and offer information on mitigation resources and opportunities through ASFPM channels (Mitigation Funding Guide)

Task title: Mitigation Funding Opportunities	Task Leader(s): Mitch Paine, Joy Duperault, others
ASFPM Goal & Objective(s): 2.1.4 and 2.4.3	Other committee? NAI, NBF, floodproofing, stormwater, risk communication & outreach
Timeframe: Final draft by Dec. 31, 2018	Hours for completion: unknown
<p>Detailed work activity: Pursue new mitigation resources and opportunities such as new publications, examples, mitigation funding guide, partnerships, training modules, studies, and overall mitigation efforts that can be reviewed for legitimacy and shared with others through ASFPM venues for a broader understanding and application of mitigation practices across the globe.</p> <p><i>Examples include clarification of and amplified discussion/ production of publication(s) for 1) 203K program for mitigation/post-disaster use; 2) better coordination between mitigation and CDBG-DR program for mitigation post-disaster; 3) exploration of P3s around the nation for mitigation and sound floodplain management; 4) post-disaster support such as assistance with SD determinations, flood mitigation materials/workshops in disaster areas, promotion of 406 mitigation.</i></p>	
Pre-requisites required: A strong network of inspired mitigators through ASFPM members, the SHMO-net, various state and federal partnerships, etc.	
<p>Completion Schedule: Ongoing</p> <ol style="list-style-type: none"> <li>1. Maintain strong connections in the mitigation world—SHMO-net, other states, federal partners, other ASFPM committees, etc. in order to gather appropriate materials</li> <li>2. Appoint a task leader(s) who can receive materials for coordinated review and comment</li> <li>3. Create list-serve email list of those indicating interest in mitigation</li> <li>4. Lift up information to appropriate ASFPM Pod leader/staff for approval to share through ASFPM channels (newsletters, website, e-messages, social media, etc.)</li> <li>5. Share!</li> </ol>	
Deliverable(s): A wealth of information presented in a draft mitigation funding guide and shared through varying venues so that mitigation concepts, resources, opportunities and training can inspire and support mitigation efforts far and wide	
Required resources: Excited mitigators, ASFPM support for approval and sharing on website and other venues	
Cost to complete (including labor): n/a	
Board approval required? (Y/N) Yes	
Assumptions: That there will continue to be excellent resources and opportunities for mitigation efforts	
Prepared by/date: Dec. 31, 2018	Approval by/date: Jan. 31, 2019?

### Task 3. Build committee membership and engagement

Task title: Grow the committee	Task Leader(s): Joy Duperault, others
ASFPM Goal & Objective(s): None.	Other committee? No.
Timeframe: Ongoing	Hours for completion:
Detailed work activity: Reach out to all ASFPM members who have checked the "mitigation interest box" to survey their mitigation needs, level of interest, ability to participate and specific interests; develop and manage this group by requesting their input and ideas on all things mitigation, engaging them in committee tasks, maintaining connections with them, and honoring their expertise	
Pre-requisites required: ASFPM membership or interested partners	
Completion Schedule: <ol style="list-style-type: none"> <li>1. Select a task that requires input or engagement</li> <li>2. Reach out to existing interest group of ASFPM members with our need</li> <li>3. Coordinate responses, keep people in the loop, use conference calling, social media, e-list</li> <li>4. Produce appropriate deliverable(s), express gratitude, build a willing and interested team</li> <li>5. Begin again with new task(s), encourage engagement, establish committee identity</li> <li>6. Invite new committee members consistently, help people make connections, thank them</li> </ol>	
Deliverable(s): An engaged and active mitigation committee with enough members to share the work and enough excitement to support mitigation partnerships across the country	
Required resources: ASFPM staff with the list of interested members; staff support for the use of things like conference calling, webpage postings, e-listings, etc.	
Cost to complete (including labor):	
Board approval required? (Y/N) Yes	
Assumptions: That there are members who are willing and able to become more involved in these matters	
Prepared by/date: Ongoing	Approval by/date: n/a

### Task 4. Refresh and maintain pertinent mitigation resources on ASFPM webpages

Task title: Webpage maintenance/update	Task Leader(s): Joy Duperault, Mitch Paine
ASFPM Goal & Objective(s): 3.1.3	Other committee? No.
Timeframe: Ongoing, as needed	Hours for completion:
Detailed work activity: Determine appropriate upgrades to Mitigation Committee webpage. Provide information to EO (Michele Mihalovich) including contact information, links, news, etc.	
Pre-requisites required: None	
Completion Schedule: Ongoing, as needed	
Deliverable(s): Updated webpage	
Required resources: EO staff	
Cost to complete (including labor): Minimal labor	
Board approval required? (Y/N)	
Assumptions:	
Prepared by/date: Ongoing	Approval by/date: n/a

**Task 5. Develop a discussion paper regarding the re-use of, management of, and monitoring of acquisition properties across the country;** examine differing practices found in different FEMA regional offices; look at best practices whether properties were federally-acquired or not.

Task title: Discussion paper on re-use of acquisition properties	Task Leader(s): Joy Duperault, Mitch Paine
ASFPM Goal & Objective(s): 3.1.6	Other committee?
Timeframe: Draft paper by June 30, 2019	Hours for completion: unknown
Detailed work activity: Gather best practices, anecdotal evidence, federal requirements/guidance, and other information about the re-use of floodplain acquisition properties in order to 1) present best practice methods for re-use, management and monitoring of these properties, and 2) present challenges for states and local governments in the re-use of federally-acquired properties, and 3) discuss ways to improve consistency across all FEMA regions (for federally-acquired properties)	
Pre-requisites required: None	
Completion Schedule: Final draft of discussion paper by annual conference in 2019	
Deliverable(s): Discussion paper	
Required resources:	
Cost to complete (including labor): n/a	
Board approval required? (Y/N) Yes	
Assumptions:	
Prepared by/date: Final draft by June 30, 2019	Approval by/date: Fall 2019