

POLICY COMMITTEE WORKPLAN

Coastal Issues Committee

2017–2018

1.0 Overview

The primary mission of the Coastal Issues Committee is to develop and promote education, policies and activities aimed at reducing the costs and impacts of coastal flooding, and protecting and preserving the natural and beneficial functions of coastal floodplains associated coastal ecosystems and the services they provide.

To help fulfill this mission, the committee focuses its work in four areas:

- Fostering communication and dialogue and strengthen working relationships among the various professionals (e.g., floodplain managers, coastal zone managers, other government officials, interest groups) engaged in managing and/or protecting coastal floodplains and resources.
- Linking coastal floodplain managers with information and resources that will enable them to enhance their knowledge, develop skills and meet their professional responsibilities vis a vis floodplain management;
- Identifying and, where possible, aiding in the resolution of technical and policy-related issues concerning coastal flood-risk identification and floodplain management; and
- Promoting progressive coastal floodplain policy at the national and state levels.

Committee co-chairs:

Tim Hillier, P.E., CFM

Tom McDonald, CFM

Liaison:

Allison Hardin, CFM

Maria Honeycutt, Ph.D., CFM

Mark Mauriello

Subcommittees:

- **Modeling and Mapping (M&M)**
- **Climate Change (CC)**

2.0 Task Outline

2.1 On-going work items (see Table):

1. Participate in ASFPM Policy Committee conference calls and retreats.
2. Attend ASFPM Policy Committee chair meeting at the annual conference and hold an annual meeting.
3. Organize, facilitate and complete action items associated with bimonthly committee conference calls.
4. Organize , facilitate and complete action items associated with quarterly subcommittee conference calls.
5. Develop and maintain committee websites (public and internal)
6. Assist with ASFPM participation on FEMA Operating Partners meetings.
7. Set up webpage for committee members to discuss coastal floodplain issues.

2.2 Work items for the 2017-2018 Year (see separate Task Summary Sheets):

1. Digital Coast Support
2. Green infrastructure
3. CRS activity mini-training video

2.1 Ongoing Work Items

Task Name	Task Leader	Approx Hrs to Complete	Detailed Task Description
Conference Calls & Committee Retreat	Co-Chairs	44 hours	A co-chair or the liaison should attend all conference calls and one of co-chairs should attend the conference retreat.
Annual Conference	Co-Chairs	48 hours	Prepare for and attend the co-chairs meeting and the annual committee meeting. Prepare notes of annual meeting for distribution. Assumes both co-chairs attend conference, and time includes Sunday and Monday policy committee-related activities.
Committee Conference Calls	Co-Chairs; Liaison	48 hours	Organize and facilitate regular quarterly conference calls with active committee members (hours assume both co-chairs participating, 4 calls per year, and prep/post meeting tasks)
Subcommittee Conference Calls	Subcommittee Leads and Co-Chairs	96 hours	Organize and facilitate regular quarterly conference calls with active subcommittee members (hours assume subcommittee leads and one co-chair participate, 4 calls x 6 subcommittees per year, and prep/post meeting tasks)
Support ASFPM participation in FEMA Operating Partners Meetings	Co-Chairs	32 hours	Provide discussion topics to ASFPM EO and M&ES Committee in lead up to quarterly meetings; as needed, one co-chair to participate in all or part of the meeting, as needed.
Support ASFPM Members Concerning Coastal Floodplain Issues	Co-Chairs; Liaison; committee members	32 hours	Serve as consultant to committee members (as well as other ASFPM members, as needed) on coastal issues, facilitating access to full committee, other policy committees, and/or ASFPM E.O. for issue discussion and advice.

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2.2 2016-2017 Work Items

2.2.1

Task Title: Digital Coast Support	Task Leader: Co-Chairs and Allison Hardin
ASFPM Goal # Cross Reference/Other Reason for Including Task (EO Request, Committee Priority, etc):	
Approximate Start/End Date: June 2016 – April 2017	Approximate # Hrs to Complete: 160-240
Detailed Task Description: <ul style="list-style-type: none"> - Support ASFPM role in Digital Coast Partnership, including expansion of data and resources for the Pacific and Great Lakes coasts, promotion of updates, and training support where needed. - Facilitate and support enhanced interagency collaboration and data sharing/leveraging through Digital Coast (e.g., increased cooperation among NOAA, FEMA, and USGS on coordinated coastal LIDAR data collection, inventorying, and dissemination to end users for use in coastal floodplain map updates and other purposes) - Attend Digital Coast Partnership meetings 	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin) N/A	
Other Policy Committees/entities to Engage for this Task: NOAA Coastal Services Center	
Completion Schedule: NOAA Digital Coast Partnership Meeting – Ongoing	
Deliverables: <ul style="list-style-type: none"> - Meeting updates 	
Other Necessary Support or Resources: Coordination with ASFPM Executive Office	
Approximate Direct Cost to Complete: (Labor and Non-Labor) Volunteer labor EO staff support, as needed	
Approval Process: (Does The Task Require Board Approval?) No	
Assumptions: N/A	
Prepared by/ Date: T. Hillier & T. McDonald, 10/19/17	Approved By/ Date:

2.2.2

Task Title: Green Infrastructure Handout	Task Leader: Co-Chairs,
Approximate Start/End Date: June 2016 – May 2017	Approximate # Hrs to Complete: 100
Detailed Task Description: During the 2016 Grand Rapids Conference, committee attendees divided into groups focusing on topics that will help the coastal regions. Three topics were highlined: CRS, Green Infrastructure, and Mapping. Green Infrastructure: through the Coastal Committee volunteers the group will develop a handout that will provide brief description, techniques, and benefits of a specific Green Infrastructure topic. The group will continue select other topics to research and produce similar handouts.	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin) Coordination with the committee members to look at what specific element to focus on and research.	
Other Policy Committees/entities to Engage for this Task: Natural and Beneficial Functions Committee, Urban Stormwater Management Committee & NOAA science\testing agencies that are Coastal Committee members.	
Completion Schedule: For the Annual Conference 2019	
Deliverables: PDF Handout	
Other Necessary Support or Resources: Post on ASFPM website when completed.	
Approximate Direct Cost to Complete: (Labor and Non-Labor) Volunteer labor	
Approval Process: (Does The Task Require Board Approval?) Provide a copy of the PDF to the Board to review, comment and approve.	
Assumptions: N/A	
Prepared by/ Date: T. Hillier & T. McDonald, 10/19/17	Approved By/ Date:

2.2.3

Task Title: CRS activity mini training video	Task Leader: Wes Dorman and Co-Chairs
Approximate Start/End Date: June 2016 – May 2017	Approximate # Hrs to Complete: 100
Detailed Task Description: During the 2016 Grand Rapids Conference, committee attendees divided into groups focusing on topics that will help the coastal regions. Three topics were highlined: CRS, Green Infrastructure, and Mapping. Community Rating System (CRS): through the Coastal Committee volunteers the group will develop a mini video to post on ASFPM coastal web page that will provide a brief description, potential points, techniques, and benefits of a specific CRS element. The group will continue to select other CRS elements to research and produce similar videos.	
Prerequisites Needed: (Activities That Need To Be Performed Before This Task Can Begin) Coordination with the Regulation Committee to set up specific information to provide and timeline. Review how the paper can affect other committee's in ensure that are represented in the findings.	
Other Policy Committees/entities to Engage for this Task: FEMA and Insurance Committee.	
Completion Schedule: For the Annual Conference: June 2018.	
Deliverables: Mini Video	
Other Necessary Support or Resources:	
Approximate Direct Cost to Complete: (Labor and Non-Labor) Volunteer labor	
Approval Process: (Does The Task Require Board Approval?) Because the information results in video the will be posted on the webpage, the board should review and provide any comments.	
Assumptions: N/A	
Prepared by/ Date: T. Hillier & T. McDonald, 10/19/17	Approved By/ Date: