Maine Floodplain Management Program
5-Year Work Plan
For
Community Assistance Program/ State Support Services Element (CAP/SSSE)

Submitted
September 2004

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The Maine Floodplain Management Program has developed a flood hazard reduction delivery system that accomplishes the goals of giving communities the appropriate tools needed to practice effective floodplain management. While the state's population is small comparatively to the rest of the country, its land area is large and the number of water bodies and floodplains are extensive. Being an older New England state, much of Maine's housing stock and commercial buildings were traditionally built near the navigable rivers. Maine's license plates say "Vacation Land" and a major portion of the state's economy relies on tourism. As a result there are many "camps" or second homes along the numerous lakes, ponds and the Atlantic Ocean, many of which are at risk of flood damages.

The snapshot of the Maine physical environment:

- 33,215 square miles
  - 320 miles long and 210 miles wide
  - Is almost as big as all of the other five New England States put together.
- 16 Counties
  - Aroostook County is 6,453 square miles and covers an area greater than the combined size of Connecticut and Rhode Island.
- 917 communities 48% of the communities in New England (FEMA's count of 1027 does not match the state numbers but if we use their numbers we have 53%)
  - 440 Towns
  - 22 Cities (largest is Portland)
  - 30 Plantations
  - 425 Townships
- 1,274,923 Population of Maine in 2000
  - 41.3 Persons per Square Mile
- 5,779 lakes and ponds
- 17,000,000 acres of forests
- 5,299 miles of coastline - tidal influence (approximately 1/3 of the eastern seaboard. Canada to tip of Florida)
- 2,772 square miles of floodplain (larger than the state of Rhode Island)

The snapshot of some of Maine's floodplain management baselines:

- 33,000 structures at risk of flooding (approximate base on old FEMA data)

7,072 Flood Insurance Policies in force as of May 2004
$1,013,940,700 in Flood Insurance coverage
3,410 Claims against the program since 1978
93% of Maine's communities participate in the National Flood Insurance Program.
83.7% of Maine's municipalities participate in the NFIP
20 communities participate in the Community Rating System (more than any other New England state)
2,500 flood map panels in effect
18 years is the average age of a Flood Insurance Rate Map in Maine.

Flooding in Maine is largely the result of coastal storms, heavy spring rains, runoff, and ice jams. The Maine Floodplain Management Program (MFMP) provides the tools and training in flood hazard mitigation. It provides technical information, i.e., floodplain maps and model ordinances to communities participating or those that are interested in joining the National Flood Insurance Program. The Program's customer base includes not only community officials but also: architects, appraisers, attorneys, insurance agents, lenders, professional engineers, professional land surveyors, property owners, realtors, state and federal agencies, and citizens. The Program is active in assisting communities in lowering their flood insurance premiums through the Community Rating System. SPO will continue to provide technical assistance including workshops, manuals and guidebooks and general technical assistance.

Our Authority and Enabling Legislation

Title 38 of the Maine Revised Statutes Annotated (MRSA) at § 440 Provides for municipalities to enact zoning and subdivision controls, consistent with comprehensive plans, to avoid problems associated with floodplain development.

Web Link: http://janus.state.me.us/legis/statutes/38/title38ch3sec0.html

Title 38, Chapter 3, §440, Federal flood insurance

In addition to controls required by this chapter, municipalities may extend or adopt zoning and subdivision controls beyond the limits established by this chapter in order to protect the public health, safety and welfare and to avoid problems associated with flood plain development. [1985, c. 481, Pt. A, § 28 (ral).]

Zoning ordinances adopted or extended pursuant to this section shall be pursuant to and consistent with a comprehensive plan. [1985, c. 481, Pt. A, § 28 (ral).]

Zoning ordinances adopted or extended pursuant to this section need not depend upon the existence of a zoning ordinance for all of the land and water area within a municipality, despite the provisions of **Title** 30-A, section 4503, to the contrary, provided such ordinances are required for entrance of the municipality into the Federal Flood Insurance Program. Ordinances or amendments adopted by authority of this section shall not extend beyond an area greater than that necessary to comply with the requirements of the Federal Flood Insurance Program. [1987, c. 737, Pt. C, §§86, 106 (amd); 1989, c. 6 (amd); c. 9, §2 (amd); c. 104, Pt. C, §§8, 10 (amd).]

Zoning ordinances adopted or amended pursuant to this section shall designate as a resource protection zone or its equivalent, as defined in the guidelines adopted pursuant to section 438-A, subsection 1, all areas within the floodway of the 100-year flood plain along rivers and in the velocity zone in areas subject

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to tides, based on detailed flood insurance studies and as delineated on the Federal Emergency Management Agency's Flood Boundary and Floodway Maps and Flood Insurance Rate Maps. This provision does not apply to areas zoned for general development or its equivalent, as defined in the guidelines adopted pursuant to section 438-A, subsection 1, as of the effective date of this paragraph, or within areas designated by ordinances as densely developed. The determination of which areas are densely developed shall be based on a finding that, as of the effective date of this paragraph, existing development meets the definition in section 436, subsection 3. [1989, c. 403, §9 (amd).]

All communities shall designate floodway areas, as set out in this section, as resource protection zones as of the effective date of a community's entry into the regular program of the National Flood Insurance Program or July 1, 1987, whichever comes later. [1985, c. 794, Pt. A, § 8 (new).]

In those areas that are within the floodway, as delineated on the Federal Emergency Management Agency's Flood Boundary and Floodway Maps and Flood Insurance Rate Maps, all proposed activities which are permitted within the shoreland area must be shown not to increase the 100-year flood elevation. In addition, all structures built in the floodway shall have their lowest floor, including the basement, one foot above the 100-year flood elevation. [1985, c. 794, Pt. A, § 8 (new).]

In addition to controls required by this chapter, municipalities may extend or adopt zoning and subdivision controls beyond the limits established by this chapter in order to protect the public health, safety and welfare and to avoid problems associated with flood plain development. [1985, c. 481, Pt. A, § 28 (ral).]

Title 30-A, Sec 4404(13), [part of the subdivision review criteria] states:

13. Flood areas. Based on the Federal Emergency Management Agency's Flood Boundary and Floodway Maps and Flood Insurance Rate Maps, and information presented by the applicant whether the subdivision is in a flood-prone area. If the subdivision, or any part of it, is in such an area, the subdivider shall determine the 100-year flood elevation and flood hazard boundaries within the subdivision. The proposed subdivision plan must include a condition of plan approval requiring that principal structures in the subdivision will be constructed with their lowest floor, including the basement, at least one foot above the 100-year flood elevation; [1989, c. 104, Pt. A, §45 and Pt. C, §10 (new); c. 429, §1 (amd); c. 497, §8 (amd); c. 878, Pt. A, §85 (rpr).]

Performance Based Budgeting Authority

MFMP has been doing performance based budgeting for a number of years. As part of the FFY 2004 budget and work agreement process, FEMA has instructed all states to begin doing performance based planning and budgeting and more specifically has charged each of the states with developing a 5-Year Floodplain Management Work Plan. We are pleased that the federal guidance has started to embrace this concept. It will, however, require us to restate our goals and objectives and develop a more long reaching and detailed plan.

It is our belief that the following goal statements are backed with the activities that the Program has and will continue to employ and that these activities fit well into FEMA's Map Modernization Plans. Our Community Assistance Program/State Support Services Element (CAP/MAP) Work Plan and Maine Map Modernization Business Plan support and compliment each other toward the overall goal of reducing the losses of life and property due to flooding.

Maine's statutory authority requirements for Performance Based Budgeting can be found at the following locations:

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Web Link: http://janus.state.me.us/legis/statutes/5/title5sec1710-P.html

Title 5 MRSA §1710, paragraph P.
Title 5: ADMINISTRATIVE PROCEDURES AND SERVICES
Part 4: FINANCE
Chapter 151-C: COMMISSION ON PERFORMANCE BUDGETING (HEADING: PL 1995, c. 395, Pt. B, @1 (new))

§1710-P. Performance budgeting (CONTAINS TEXT WITH VARYING EFFECTIVE DATES)

For the past several years the State Planning Office strategies have included:

Use intergovernmental and professional partnerships to reduce the risk and cost of flood damage to improved and unimproved real estate for the benefit of Maine citizens and businesses.

Provide training and technical assistance for local officials on land use planning, code enforcement, flood plain management, and community development.

5 MRSA § 3305 (A): Directs SPO to coordinate the preparation of policies to guide and carry forward the wise and coordinated development of the State's economy and its energy resources and the conservation of the State's natural resources.

5 MRSA § 3305 (D): Directs SPO to oversee delivery of technical assistance and resources to municipalities for the purpose of flood plain management activities and enhancing and expanding parks, open spaces and recreational opportunities as a part of comprehensive community development.

Working with Municipalities

The State Planning Office is charged by statute to administer three community technical assistance programs including; Waste Management and Recycling, Code Enforcement Officer Training and Certification, and Floodplain Management. While the Waste Management and Recycling and Code Officer Training and Certification Programs primarily serve municipalities, The Maine Floodplain Management Program defines its interaction with local units of government as working with 'communities'. Municipalities, by Maine law, are incorporated and generally include towns, cities, and for some purposes plantations. MFMP considers them as units or political jurisdictions as it also does with communities including the counties and the state it self. Participation in the NFIP requires the municipality to adopt a current floodplain management ordinance laying out standards and requirements that will help reduce flood loss. It should also be noted here that in Maine counties do not have any land use jurisdiction.

A measure of improved floodplain management is the number of applicable towns that have up-to-date floodplain ordinances.

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The following table provides a view of our past measure of successes as well as our goal to continue improving this index of attainment.

The Maine Floodplain Management Program Performance Measure*: An index of municipal attainment of communities that have a current floodplain ordinance…*

	1999	2000	2001	2002	2003	2004 Est.	2005 Est.	2006 Est.	2007 Est.	2008 Est.	2009 Est.
% of towns with current flood ordinance	56	59	66	67.1	69.5	71	72.5	74	76	78	80

Table 1. Index of attainment

Our Methodology*:* SPO tracks communities' attainment and enters the data into the Maine Floodplain Management Program's Access database.

How we will accomplish this*: the Maine Floodplain Management Program* provides tools, training, and technical assistance in flood hazard mitigation (i.e., floodplain maps and model ordinances) to communities participating in or to those that are interested in joining the National Flood Insurance Program. The Program's customer base includes appraisers, architects, community officials, insurance agents, lenders, professional land surveyors, professional engineers, realtors, state and federal agencies, attorneys, property owners and citizens.

Maine Floodplain Management Program will do the following metrics to effect the implementation of its Goals, Objectives and Strategies as shared with the State Planning Office Community Division Team and the Federal Emergency Management Agency:

Community Assistance Visits FFY '05

CAVs are in depth assessments of a community's performance in administering its floodplain management program. CAVs are required for communities entering the Community Rating System and as follow-ups to Community Assistance Contacts that find issues that warrant a visit. It typically involves

- one day of preparation: reviewing files, maps, databases and contacting other agencies;
- a day in the community conducting interviews and touring the floodplain; and
- a week of report writing as well as follow-up correspondence and reporting.

Benchmarks	Conduct 1 CAV in each quarter. Total 4 CAVs/yr.
Outputs	Visit within the community.
Deliverables	Report to FEMA via CIS with a 6-12 page report with supporting documentation + follow-up letter to the community.
Outcomes	FEMA views CAVs as a primary compliance tool. CAVs lead to better floodplain management throughout the community. They also allow the state: • A better understanding of where to focus its training and resources • Fewer Submit for Rate reviews • Brings the Program into focus as to how it affects existing and potential development.

Budget request

	Federal Share $	State$	Total $
Personnel	3,890	0	3,890
Fringe Benefits	2,349	0	2,349
Travel	0	350	350

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Supplies	0	40	40
Contractual (phone & WAN)	0	260	260
Indirect	1,533	0	1,533
Total	7,772	650	**8,422**

FFY '05 budget request includes 170 (3.47%) of federally-funded hours and 0 State match hours

5-Year Plan	2005	2006	2007	2008	2009
Number of CAV	4	4	4	4	4
Total Cost	$8,422	$8,843	$9,285	$9,750	$10,237

CAVs are done primarily by the Coordinator. Each Community Assistance Visit accounts for approximately one week of a FTE.

Partners:

Municipalities being visited
Regional Planning Commissions
State Planning Office - CPIP and CAT teams
FEMA Region I

The CAV activity will not increase because of the increased responsibilities the Program has incurred, i.e., expected increases in mapping assistance, ordinance reviews, training, outreach and database management.

Community Assistance Contacts

A Community Assistance Contact (CAC) is a tool employed by the Maine Floodplain Management Program and the National Flood Insurance Program to periodically contact a community to see if they are having any difficulties in administering the local floodplain management ordinance or program. It is also an additional way of determining if a Community Assistance Visit (CAV) should be scheduled. CACs are also a means of encouraging Code Enforcement Officers to attend annual Floodplain Management Work Shops and encourage local officials to call for assistance when they need it.

Benchmarks	Conduct 10 Community Contacts in third quarter and 10 in the fourth quarter. Total of 20 CACs/yr.
Outputs	Phone call and interview with the individual responsible for administering the community's Floodplain Management Ordinance.
Deliverables	Report to FEMA via CIS and detailed follow-up letter with supporting materials to the community.
Outcomes	Better Floodplain Management through development of a greater understanding of the community's role in the NFIP. This contact also tells the state where it needs to focus attention in workshops and future CAVs.

Budget request

	Federal Share	State	Total
Personnel	3,116	3,081	6,197
Fringe Benefits	1,626	1034	2,660
Travel	0	0	0
Supplies	0	40	40
Contractual (phone, WAN)	0	253	253
Indirect	1,165	0	1,165
Total	5,907	4,408	**10,315**

FFY '05 budget request is 165 (3.37%) federally funded hours and 156 (12.28%) State match hours for a total of 321 Program hours.

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5-Year Plan	2005	2006	2007	2008	2009
Number of CAC	20	20	20	20	20
Total Cost	$10,315	$10,831	$11,372	$11,941	$12,538

The CACs are split with the Research Associate doing two-thirds and the Planner doing one third. Each Community Assistance Contact accounts for 3 hours preparation, one and a half hours to two hours for the phone interview with a local official, and 10 hours of report writing and follow-up - a total of 16.04 hours. There is usually no travel involved.

Partners:

Municipalities being contacted
Regional Planning Commissions
SPO/Community Assistance Team
FEMA Region I

Ordinance Assistance

Ordinance Assistance is provided when:

- A community must adopt a new ordinance by virtue of joining the NFIP
- Anew map being issued for the community
- A result of a change in the Federal Regulations that mandates the code be changed
- Outdated ordinances because of updated model ordinances by the Maine Floodplain Management Program

The Maine Floodplain Management Program provides customized ordinances to fit that community's needs. The MFMP also invests considerable effort in updating the model ordinances to ensure they continue to meet the minimum NFIP Regulations, state minimums and to recognize feedback from communities that have found better ways to achieve flood hazard mitigation via the regulatory scheme. An ordinance customized for a community is tailored to remove references to flood hazard zones that are not on the community' flood map and in some cased include cumulative substantial improvement language. The Maine Floodplain Management Program has adopted a measurable objective of increasing the number of communities with current ordinances from 59% in FY 01 to 69.5% for FY 03, the last full calendar year for which we have data. The MFMP defines a current ordinance as an ordinance that reflects the MFMP model FPMO from 1991 or a newer version. The year 1991 was chosen because that was the year that the Maine Model Ordinance was changed to include the majority of changes made in the federal regulations such as development standards addressing recreational vehicles, a change in the variance standards, additional definitions for recreational vehicle, historic structure, substantial damage and minor development, and revised definitions for development, elevated building and substantial Improvement. While other changes have been made to the model ordinance almost annually none of the changes are as critical as the 1991 changes. It is interesting to note that many of the more active communities adopt a new floodplain management ordinance every 2 to 3 years in order to remain current with changes the Maine Floodplain Management Program has recommended for better administration and higher regulatory standards.

The implementation of the Map Modernization will increase the demands for ordinance assistance as the digital mapping becomes a reality.

Benchmarks	Assist 30 communities in each of the first and third quarters with new customized ordinances and assist 10 communities in each of the second and fourth quarters. Total of 50 communities assisted/yr.
Outputs	Customized local floodplain management ordinances
Deliverables	Increased number of communities with customized current floodplain management ordinances.
Outcomes	The model ordinance will also keep the community compliant with the state and federal minimum criteria. The community will adopt a complaint ordinance much quicker and be

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	able to defend it easier if a model ordinance is customized to fit the town's local needs. Workshop training in ordinance enforcement is focused on the state's model ordinance.

Budget request

	Federal Share	State	Total
Personnel	8,498	4,444	12,942
Fringe Benefits	4,434	1,491	5,925
Travel	0	250	250
Supplies	0	40	40
Contractual (phone)	0	689	689
Indirect	3,177	0	3,177
Total	16,109	6,914	**23,023**

FFY '05 budget request includes 450 (9.18%) federally-funded hours and 225 (17.72%) State match hours for a total of 675 Program hours devoted to Ordinance Assistance. The average time per task is estimated to be 7 hours.

5-Year Plan	2005	2006	2007	2008	2009
Number of Ordinance Assists	50	111	183	189	103
Total Cost	$23,023	$53,667	$92,901	$100,744	$57,648

Ordinance Assistance is provided primarily by the Planner and Research Associate.

Partners:

Community receiving assistance	FEMA Region I
Regional Planning Commissions	FEMA's National Service Provider

Ordinance Reviews

An Ordinance Review occurs when a community:

- Submits a draft ordinance before adopting to determine if the document meets minimum state and federal standards, or
- Has adopted a new Floodplain Management Ordinance and submits the ordinance for review and a determination for compliance with the National Flood Insurance Program regulations and State requirements.

These reviews are sometimes complicated by hybrid local ordinances that do not fit the state model format. It takes a much greater amount of time to review those types of ordinances. The review includes a checklist, a determination of compliance, notification to FEMA and to the community.

Ordinance review activity will increase dramatically as a result of Map Modernization implementation will require communities to amend or adopt new floodplain management ordinances. The Maine Floodplain Management Business Plan for implementing the Map Modernization Plan identifies which groups of counties will be mapped over the next 6 years. Because there is a lag time of approximately 2 years for many of the mapping projects it is planned that the number of ordinance reviews will be controlled by the number of communities in each of the county groups selected two years earlier. For example in 2004 we expect to initiate three counties – York, Cumberland, and Oxford. The number of communities in these three combined counties is 111. We would project that we will have at least 111 ordinances to review following town meetings in spring of 2006.

Benchmarks	Review 4 ordinances in the first quarter; 8 reviews in the second and 9 reviews in each of the third and fourth quarters: Total of 30 ordinance reviews/yr.
Outputs	Determination if adopted Floodplain Management Ordinance is compliant with the National

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	Flood Insurance Program Regulations and state laws.
Deliverables	Ordinance Review check list and letter to the FEMA Regional Office with copies sent to the community and regional planning commission indicating that ordinance is compliant. If the ordinance is deemed non-compliant the checklist and letter is sent to the community with a copy to the regional planning commission.
Outcomes	A community ordinance that is on file with the federal, state and regional agencies that meets all the minimum requirements and enables the community to enforce standards that ensures minimum damages to development in the event of a 100-year flood.

Budget request

	Federal Share	State	Total
Personnel	3,966	0	3,966
Fringe Benefits	2,069	0	2,069
Travel	0	0	0
Supplies	0	40	40
Contractual (phone)	0	322	322
Indirect	1,483	0	1,483
Total	7,518	362	**7,880**

FFY '05 budget request includes 210 (4.29%) federally-funded hours and 0 State match hours for a total of 210 hours.

5-Year Plan	2005	2006	2007	2008	2009
Number of Ordinance Reviews	30	111	183	189	103
Total Cost	$7,880	$13,986	$24,211	$26,255	$15,023

The Planner and Research Associate do Ordinance Reviews.

Partners:

Community receiving assistance FEMA Region I
Regional Planning Commissions

Entry Assistance

Entry Assistance occurs when a community expresses a desire to join the National Flood Insurance Program. The Maine Floodplain Management Program provides several products to the community that includes a customized Floodplain Management Ordinance, entry resolution, an entry application and model forms for administering the Program. Of the 68 communities that do not participate 51 have been mapped and 18 have been suspended for failure to adopt new ordinance language when new FIRMs were produced. The most recent suspension occurred in 1993 and 17 of the suspensions occurred in 1990 or earlier. The populations of the non participating communities range form 0 to 2,777. Lender compliance issues requiring flood insurance to close a loan have been the most compelling force driving communities to join in recent years. The total population of the non participating communities is 42,777.

With improved mapping via digital FIRMs on aerial photography, it is anticipated that some of the reluctant communities my change their mind about joining the program. While a rapid increase is not expected because the remaining communities not in the program have generally strong feelings about the Program, many of those feelings may change with the better ability to identify which structures are in and out of the floodplain.

Benchmarks	Assist 5 communities per year with entrance into the NFIP Total assisted in five years =25 new or previously suspended communities joining the Program.
Outputs	Additional municipal participation in the NFIP.
Deliverables	Broadened base of Program support.

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Outcomes	Increased flood insurance policy base and better local floodplain management resulting in reduced risk to future development. More at risk loans protected with flood insurance

Budget request

	Federal Share	State	Total
Personnel	937	0	937
Fringe Benefits	680	0	680
Travel	0	25	25
Supplies	0	30	30
Contractual (phone)	0	80	80
Indirect	397		397
Total	2014	135	**2149**

FFY '05 budget request includes 52 (1.06%) federally-funded hours and 0 State match hours for a total of 52 Program hours. Entry Assistance remains a high priority with the Maine Floodplain Management Program.

5-Year Plan	2005	2006	2007	2008	2009
Entry Assists	5	5	5	5	5
Total Cost	$2,149	$2,256	$2,369	$2,488	$2,612

.006 FTE. The Planner and Research Associate do Entry Assistance.

General Technical Assistance

General Technical Assistance is the largest of the activities provided by the Floodplain Management's Program. The Program staff answers many calls every day from architects, community officials, lenders, insurance agents, professional land surveyors, professional engineers, realtors, state and federal agencies, appraisers, attorneys, and property owners about floodplain development regulations, insurance issues, design issues, lending matters as well as requests for map interpretations and copies of the maps. As the educational base of our local officials and Professional Land Surveyors has increased over the past few years, the technical assistance requests have become more complex and the amount of time on the average call has increased. We have seen a decline in the actual numbers of GTA from 1999 to 2003. We attributed this decline in part to a couple of significant mile stones: the fact that FEMA has made the FIRMs available on line and therefore the number of calls for mapping assistance has dropped since a portion of our clientele has become knowledgeable in web based information; and, the Maine Floodplain Management Program has implemented its own web site including posting of base flood elevations for selected unnumbered A Zones and URL addresses for many floodplain management forms, both state and federal.

With the implementation of several recent innovations from FEMA such as Map Modernization, repetitive loss reductions, new elevation certificates and ordinance updates we expect the number of assistance calls to steadily increase and then decrease as we find additional web tools for ready access for those needing information.

Benchmarks	Handle up to 525 units of technical assistance per quarter. Total 2100/yr.
Outputs	Process all requests for assistance within one working day.
Deliverables	Technical support to Communities, Professional Land Surveyors, Lenders, Insurance Agents, Realtors, and Public in the form of phone responses, letters, e-mail, and publications.
Outcomes	A better informed partnership in which floodplain management decisions are made with a better understanding of the regulations and how and where to get needed information to make the correct decisions. Greater efficiency of program functions, i.e., determinations, LOMCs, regulatory interpretation and

Budget request

	Federal Share	State	Total

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Personnel	20,217	6,221	26,438
Fringe Benefits	11,174	2,088	13,262
Travel	0	75	75
Supplies	0	40	40
Contractual (phone)	0	1,533	1,533
Indirect	7,713	0	7,713
Total	39,104	9,957	**49,061**

FFY '05 budget request includes 1,000 (20.41%) federally-funded hours and 315 (24.80%) state match, non-federal hours for a total of 1,315 Program hours.

5-Year Plan	2005	2006	2007	2008	2009
GTA	2,100	2,700	2,800	2,500	2,500
Total Cost	$49,061	$66,232	$72,119	$67,612	$70,993

All three Floodplain Management Staff handle General Technical Assistance.

Partners:

FEMA Region I
Communities receiving assistance
Professional Land Surveyors
Professional Engineers
Architects
Attorneys
Lenders
Insurance Agents
Realtors
Appraisers
Property owners
State and federal agencies

Interagency Reviews & Coordination

Coordination occurs primarily on two fronts: one with other state agencies during permit reviews; and, when municipalities apply for federal funds, i.e., US Department of Housing and Urban Development's Community Development Block Grant Funding (CDBG). An Increasing number of reviews are being done due to funding through the US Department of Agriculture's Rural Development Grants. This past year has also seen an improved relationship with the Army Corps of Engineers and 404 permit related issues.

The Maine Floodplain Management Program has a working agreement with the Department of Environmental Protection (DEP) to review and comment on projects that come under their purview when the project is in the Special Flood Hazard Area. These reviews are done under the Natural Resource Protection Act and the Site Location Law. The MFMP is also coordinating with the Department of Conservation/Land Use Regulation Commission (LURC) and the Maine Department of Transportation (MDOT) in reviewing projects in the floodplain.

The Maine Floodplain Management Program also reviews projects under the 11988 criteria to determine if the grant applicant has complied with the Executive Order 11988. These are done in coordination with the community making the grant request, often a regional council and the Department of Economic and Community Development (DECD). A letter is sent to the community explaining that there are steps that need to be taken to be in compliance with the Executive Order and the local floodplain management ordinance. The letter is copied to the DECD who oversees the CDBG Program.

Reviews were initiated in FFY 2000 involving a Governor's Executive Order signed in 1968. The Governor's EO requires state agencies to consider impacts on the floodplain when locating or funding projects. The primary state agencies involved are the Department of Administrative & Financial Services/Bureau of General Services and the Department of Transportation.

While we hope to be building capacity within the various agencies which should reduce the number of requests for review, we also expect there will be addition requests for assistance in review agency programs and projects due to new digital mapping products and concerns related to working with the new products.

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Benchmarks	Review 8 projects in the first quarter and 7 reviews in each of the remaining three quarters. Total 31 reviews/yr.
Outputs	Determination if project is compliant with Executive Order 11988, Maine Governor's Executive Orders and the NFIP regulations.
Deliverables	Letter to the state or federal agency involved and community outlining concerns under Federal and State Executive Orders or a statement of compliance.
Outcomes	Community projects and projects permitted by other agencies that are in compliance with applicable Federal and State Executive Orders, the Maine Floodplain Management requirements and the NFIP. Projects that have minimal exposure to flood damage and minimal disaster expenditure.

Budget request

	Federal Share	State	Total
Personnel	3,061	4,740	7,801
Fringe Benefits	1,027	1,591	2,618
Travel	0	25	25
Supplies	0	5	5
Contractual (phone)	0	238	238
Indirect	1,005	0	1,005
Total	5,093	6,599	**11,692**

FFY '05 budget request includes 155 (3.16%) federally-funded hours and 240 (19.9%) state match non-federal hours for a total of 395 hours.

5-Year Plan	2005	2006	2007	2008	2009
Interagency Reviews	50	50	50	50	50
Total Cost	$11,692	$12,277	$12,891	$13,353	$14,212

The Planner handles most of the interagency Reviews & Coordination with some done by the Coordinator and the Research Associate.

Partners:

DECD/Office of Community Development
DEP
US DOA/Rural Development Program
USA CoE
MDOT
DAFS/BGS
IF&W
DOC/LURC
Community receiving assistance
Regional Planning Commissions
FEMA Region I

Community Rating System

The Community Rating System (CRS) has been in existence for a little over thirteen years. CRS is a system of recognizing communities that go beyond the minimum NFIP standards and effectively reduce the risk of flooding within their jurisdictions. Although Maine is ranked 41st the nation in flood insurance policy base, which is also an indicator of flooding risk ranking, Maine has 20 communities participating in the CRS which is more than any other New England State. Nine of the 20 or 45% have achieved a Class 8. Over 33% of Maine's flood insurance policy base is represented by a CRS participating community. We expect to pick up at least one more in Federal Fiscal Year 2004. The Maine Floodplain Management Program encourages its communities that are in good standing to participate in the CRS and provides technical assistance along with the Insurance Services Office (ISO) to the communities in developing an application that reflects the town's efforts in floodplain management.

Benchmarks	Assist 1 community in each quarter. Assist the communities with maintaining their

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	classification and assist at least one community with an initial application to the CRS. Total of four communities assisted/yr.
Outputs	Community CRS visit
Deliverables	One new community entering the CRS and three communities with upgrading their classification.
Outcomes	Lower insurance rates due to better local floodplain management that reduces the flood hazard risk in the community.

Budget request

	Federal Share	State	Total
Personnel	2,402	0	2,402
Fringe Benefits	1,451	0	1,451
Travel	0	75	75
Supplies	0	5	5
Contractual (phone)	0	161	161
Indirect	947	0	947
Total	4,800	241	**5,041**

FFY '05 budget request includes 105 (2.14%) federally-funded hours and 0 state match hours for a total of 105 hours.

CRS is a high priority with the Maine Floodplain Management Program. However the numbers above do not reflect the truly tremendous efforts of ISO. Much of our success depends on our partnership with ISO and the communities.

The Coordinator handles CRS with principal support from the Research Associate.

5-Year Plan	2005	2006	2007	2008	2009
Number of communities assisted w/CRS	4	4	4	4	4
Total Cost	$5,041	$5,293	$5,558	$5,836	$6,127

Partners:

Insurance Services Office
Community receiving assistance
Regional Planning Commissions
Maine Emergency Management Agency
Maine Coastal Zone Management Program
FEMA Region I

Code Enforcement Officer Workshops

The Maine Floodplain Management Program conducts workshops throughout the year in concert with the Maine Code Enforcement Officer Training and Certification Program. In odd years the Program offers a series of workshops on the Basics of Floodplain Management and in the even years, advanced workshops are conducted on such topics as Substantial Damage and Improvements, FEMA's Technical Bulletins, or Retrofitting. This fiscal year we will be doing a basic training session and also offer a 2-3 hour session on an advanced FPM issue. We also offer on demand training for local Planning Boards and Boards of Appeals through out the year.

Benchmarks	Conduct 4 Floodplain Management workshop during the third quarter in conjunction with the CEO Certification and Training Program.
Outputs	150 Code Officers receive training in Floodplain Management
Deliverables	Six-hour floodplain management workshops with accompanying handbook, instructional handouts with accompanying PowerPoint presentations.
Outcomes	Improved floodplain management at the community level as a result of better understanding

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	of the regulations and how to apply them. This is evidenced by the Community Assistance Visit and Contact reports in addition to the types of questions that are coming from the General Technical Assistance calls.

Budget request

	Federal Share	State	Total
Personnel	11,119	1,422	12,541
Fringe Benefits	6,146	477	6,623
Travel	0	300	300
Supplies	0	300	300
Contractual (phone)	0	843	843
Indirect	4,242	0	4,242
Total	21,507	3,342	**24,849**

FFY '05 budget request includes 550 (11.22%) federally-funded hours and 72 (5.67%) State match non-federal hours for a total of 622 Program hours.

All three of the Program staff plays significant roles in preparation and presentations.

5-Year Plan	2005	2006	2007	2008	2009
Number of CEO Workshops	4	4	4	4	4
Total Cost	$24,849	$26,091	$27,396	$28,766	$30,204

Partners:

SPO/CEO Program
Municipal Code Enforcement Officers
Maine Coastal Zone Management Program
Regional Planning Commissions
Other State Agencies
FEMA Region I

Model Ordinance and Handbook Update

In Federal Fiscal Year 1999, the Maine Floodplain Management Program created two additional model floodplain Management Ordinances bringing the number of model ordinances up to five. Each year the staff collects ordinance and handbook comments from its constituents. As a result the Handbook is updated and a review and update is done on each of the five Maine Model Floodplain Management Ordinances: 60.3(b) [coastal and riverine], 60.3(c&d) [coastal and riverine] and 60.3(e). An annotated and updated Maine Floodplain Management Ordinance with new permit forms is featured in the annual update of the Maine Floodplain Management Handbook. The products are also posted on the Program's web site.

Benchmarks	Review and correct 5 model Floodplain Management Ordinances during the second quarter and incorporate new forms to reflect ordinance changes. Package entire product into a revised handbook during the second quarter. Total 5 updated model ordinances and a revised Maine Floodplain Management Handbook/yr.
Outputs	5 Updated floodplain management Ordinances that meet current NFIP and state standards and a new Floodplain Management Handbook.
Deliverables	Print copies for use in CEO Workshops and for distribution throughout the year.
Outcomes	Better floodplain management and mitigation through municipal adoption of current standards.

Budget request

	Federal Share	State	Total
Personnel	4,347	1,244	5,591
Fringe Benefits	2,625	418	3,043

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Travel	0	0	0
Supplies	0	1,000	1,000
Contractual (phone)	0	291	291
Indirect	1,713	0	1,713
Total	8,685	2,953	**11,638**

FFY '05 budget request includes 190 (3.88%) federally-funded hours and 63 (4.96%) State match, non-federal hours for a total of 253 Program hours.

5-Year Plan	2005	2006	2007	2008	2009
Handbook update	1	1	1	1	1
Ordinance Updates	5	5	5	5	5
Total Cost	$11,638	$12,220	$12,831	$13,472	$14,146

The Revised Ordinances and Handbook are a joint effort of the staff with the Research Associate taking the lead on the handbook and the Planner taking the lead on the model ordinance revisions and annotations.

Partners:

CEO Training and Certification Program FEMA
Communities providing input

Specialized Workshops

The Maine Floodplain Management Program offers several specialized workshops. This task started with workshops for Professional Land Surveyors to instruct them on the elevation certificate and to inform them of their role in the permitting process and insurance rating aspects of the NFIP. It has grown into a second series of workshops, which not only involve an audience of Surveyors, but also, lenders, local officials, insurance agents, other state and federal agencies, realtors and real estate appraisers. This overview of the NFIP is a short session in which each player is shown how their role affects the other stakeholders.

Benchmarks	One workshop in the second, third and fourth quarter. Total 3 workshops/yr.
Outputs	60 trained Professional Land Surveyors Realtors, Insurance Agents, Lenders, and others.
Deliverables	Workshop folder with instructional handouts for Land Surveyors and other professionals, with accompanying PowerPoint presentation and basic NFIP and Maine Floodplain Management Program materials.
Outcomes	Improved service from Surveyors, Lenders, Insurance Agent and Realtors and other professionals in the form of elevation certificates with fewer errors, Letters of Map Amendments with fewer calls for assistance and better compliance with federal EO 11988.

Budget request

	Federal Share	State	Total
Personnel	6,406	948	7,354
Fringe Benefits	3,868	318	4,186
Travel	0	200	200
Supplies	0	160	160
Contractual (phone)	0	429	429
Indirect	2,524	0	2,524
Total	12,798	2055	**14,853**

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FFY '04 budget request includes 280 (5.71%) federally-funded hours and 48 (3.78%) State match, non-federal hours for a total of 328 Program hours.

The Coordinator and Planner conduct the Innovative Workshops with support from the Planner and Research Associate.

5-Year Plan	2005	2006	2007	2008	2009
Special Workshops	1 5	1 5	1 5	1 5	1 5
Total Cost	$11,638	$12,220	$12,431	$13,052	$13,705

Partners:

Regional Planning Commissions
Maine Society of Professional Land Surveyors and its regional chapters
Computer Sciences Corporation (NFIP Bureau and Statistical Agent)
FEMA Region I
Other professional organizations involved in FPM

Disaster Assistance

When a flooding disaster impacts a Maine community, the Maine Floodplain Management staff offers assistance to the affected community, other state agencies and individuals as it relates to flood hazard mitigation and to the NFIP. The State Coordinator also serves on the State Hazard Mitigation Grant Program team.

Benchmarks	Participation in meeting following a Maine flooding event.
Outputs	FPM staff attendance at briefings and meetings.
Deliverables	Assistance to those impacted by analyzing information, answering questions and providing guidance.
Outcomes	Staff attendance and input assists in helping communities and individuals work toward mitigation solutions to flooding problems.

Budget request

	Federal Share	State	Total
Personnel	0	0	0
Fringe Benefits	0	0	0
Travel	0	0	0
Supplies	0	0	0
Contractual (phone)	0	0	0
Indirect	0	0	0
Total	0	0	**0**

FFY '05 budget request includes 0 federally funded hours and 0 State match non-federal hours for a total of 0 Program hours.

All three of the Floodplain Management staff attends briefings and meetings related to disaster assistance.

5-Year Plan	2005	2006	2007	2008	2009
Disaster Assistance	0	0	0	0	0

Partners:

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Affected community
Affected County
FEMA Region I
Maine Emergency Management Agency
Other state and federal agencies

Regional Coordination Meetings

The FEMA Region I office holds two regional coordination meetings a year. One in the winter, the other in the spring or fall to discuss program updates and to report on any new directives of which the states should be aware.

Benchmarks	One in the second quarter and one in the fourth quarter.
Outputs	FPM staff attendance at the Coordination meetings.
Deliverables	Input and participation in discussion by Maine FPM staff at the Regional meetings.
Outcomes	Staff attendance and input not only assists in a better understanding of the current Federal guidelines, directives, and future policy but also helps in defining federal policy.

Budget request

	Federal Share	State	Total
Personnel	1,820	0	1,820
Fringe Benefits	1,006	0	1,006
Travel	600	0	600
Supplies	0	0	0
Contractual (phone)	0	138	138
Indirect	842	0	842
Total	4,268	138	**4,406**

FFY '04 budget request includes 90 (1.84%) federally-funded hours and 0 State match hours for a total of 90 Program hours.

All three of the Floodplain Management staff attends the Regional Coordination meetings.

5-Year Plan	2005	2006	2007	2008	2009
Regional Coordination Meetings	2	2	2	2	2
Total Cost	$4406	$4,626	$4,857	$5,100	$5,355

Partners:

FEMA Region I
New England State's NFIP Coordinators and staff
New England State's Hazard Mitigation Officers
FEMA Bureau & Statistical Agent (CSC)
ISO/CRS
Maine Emergency Management Agency

River Flow Advisory Commission

The Coordinator serves on the Maine River Flow Advisory Commission which meets annually usually during the early weeks of March to assess current river basin capacity and potential for rainfall and snowmelt storage. Generally only one meeting is held but depending on changes in weather conditions the commission has held several meetings in the spring. The Coordinator prepares a press release to advise Maine residents of the perils of flooding and the benefits of flood.

Benchmarks	One meeting in the second quarter.
Outputs	Participation at the Commission meetings.
Deliverables	Input and participation in discussion by Maine FPM staff at the commission meetings and a press release reminding the public of the benefits of flood insurance.
Outcomes	More flood insurance policies being bought at least 30 days before high spring flows.

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Budget request

	Federal Share	State	Total
Personnel	343	0	343
Fringe Benefits	207	0	207
Travel	0	0	0
Supplies	0	0	0
Contractual (phone)	0	23	23
Indirect	135	0	135
Total	685	23	**708**

FFY '04 budget request includes 15 (.31%) federally-funded hours and 0 State match hours for a total of 15 Program hours.

The State Coordinator attends the River Flow Advisory Commission meetings.

5-Year Plan	2005	2006	2007	2008	2009
River Flow Advisory Comm.	1	1	1	1	1
Total Cost	$708	$743	$781	$820	$861

Association of State Floodplain Managers Annual Conference

The Association of State Floodplain Managers (ASFPM) is the only professional organization in the U.S. that addresses floodplain management issues and provides invaluable insight into the concepts of effective floodplain management.

Benchmarks	Attend ASFPM Annual Conference in June of 2005.Madison, Wisconsin.
Outputs	Participation at ASFPM Meetings and serve as Co-chair of the Flood Insurance Committee.
Deliverables	Report on meetings and changes occurring in the NFIP and FPM.
Outcomes	Increased awareness of changes and ability to affect needed changes to the state Program to remain current with the NFIP and FPM concepts as brought about by federal legislation.

Budget request

	Federal Share	State	Total
Personnel	1,716	0	1,716
Fringe Benefits	1,036	0	1,036
Travel	1,200	0	1,200
Supplies	0	5	5
Contractual (phone)	0	115	115
Indirect	971	0	971
Total	4,923	120	**5,043**

FFY '04 budget request includes 75 (1.53) federally funded hours and 0 State match hours for a total of 75 Program hours.

5-Year Plan	2005	2006	2007	2008	2009
Participation in ASFPM affairs	1	1	1	1	1
Total Cost	$5,043	$5,295	$5,560	$5,838	$6,130

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The State Coordinator attends the ASFPM Conference.

Partners:

FEMA Region I
Association of State Floodplain Managers
New England Floodplain & Stormwater Managers Association

Legislative Issues

When legislation is proposed that may impact the floodplain program, review and comments are offered to the policy makers explaining the impact the changes may have on the Program. Work on legislation in regard to Flood Hazard Disclosure.

Benchmarks	As legislation is proposed that may impact the Maine Floodplain Management Program, provide input to the Maine Legislature via legislative committee hearings and work sessions.
Outputs	Review and comment on legislative documents.
Deliverables	Written comments to appropriate legislative committees.
Outcomes	Better state laws that reflect the goals of flood mitigation.

Budget request

	Federal Share	State	Total
Personnel	2,402	0	2,402
Fringe Benefits	1,451	0	1,451
Travel	0	0	0
Supplies	0	90	90
Contractual (phone)	0	161	161
Indirect	947	0	947
Total	4,800	251	**5,051**

FFY '04 budget request includes 105 (2.14%) federally funded hours and 0 state match hours for 105 Program hours.

The Coordinator is primarily responsible for reviewing legislative issues with support from the FMP staff.

5-Year Plan	2005	2006	2007	2008	2009
Legislative issues	1	1	1	1	1
Total Cost	$5,051	$5,304	$5,569	$5,847	$6,140

Partners:

SPO Management Team
FEMA Region I
Maine State Legislature

Floodplain Management Community Information System, State Database and Web Page

In FFY 2001, the states were given on-line access to the NFIP CIS database. We have discovered that it is outdated as to information loaded and needs to be reviewed and updated. A state floodplain management database was developed for tracking the following items for Maine communities: i.e., map effective dates, which communities have what kind of maps (Flat Maps, Detailed Studies, Coastal Zones), Letters of Map Amendment (LOMA), Letters of Map Revisions (LOMR), which communities have Coastal Barrier Resource Areas (COBRAs), which communities have requested map revisions, type of ordinance in effect/needed, last date of adoption, higher regulatory standards, CAV/CAC dates. The MFMP staff will be continually entering data to keep the database current. Reliance on data from the MFMP and CIS are becoming increasingly important in managing the work program and developing a program strategic plan.

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In 1998 a Web page was also developed for the Maine Floodplain Management Program. This web site is designed to allow Maine communities access to the model ordinances and various Maine Floodplain Management Forms. It is also a useful tool for Professional Land Surveyors and other professionals in seeking best available data for unnumbered A Zones for select waterbodies in Maine. The web site also has links to several related sites, i.e., FEMA forms and FEMA's on line FIRMettes.

Benchmarks	Database and Web site of floodplain information for Maine communities and Professionals.
Outputs	Data entered into a database and web page allow electronic retrieval by category.
Deliverables	Ability to query database in regard to the number of communities participating in the NFIP; Coastal communities/non coastal; to ordinance adoption date and to determine if ordinance matches floodplain maps; track letters of map corrections; and best available data.
Outcomes	Better service to communities and FEMA with ability to target communities that need assistance.

Budget request

	Federal Share	State	Total
Personnel	10,225	494	10,719
Fringe Benefits	6,908	166	7,074
Travel	0	0	0
Supplies	0	15	15
Contractual (phone)	300	767	1067
Indirect	4,283	0	4,283
Total	21,716	1,442	**23,158**

FFY '05 budget request includes 500 (10.20%) federally funded hours and 25 (1.97%) state match non federal hours for a total of 525 Program hours.

The Research Associate performs most of the maintenance on the database and website with support from the Planner and Coordinator.

5-Year Plan	2005	2006	2007	2008	2009
Web and database management	ongoing	ongoing	ongoing	ongoing	ongoing
Total Cost	$23,158	$24,316	$25,532	$26,808	$28,149

Partners:

Maine Community Officials
Professional Land Surveyors
FEMA Region I
Property owners
MEMA
Regional Planning Commissions

Mitigation Planning/Flood Mitigation Assistance Program

The State Planning Office is responsible for assisting municipalities in the Comprehensive Planning Process. One of the reasons the Floodplain Management Program was placed in the Comprehensive Planning division in 1988, was for the FPMP to have an involvement in the planning process for municipalities. It was nearly a decade before significant inroads were made to begin establishing a true connection between the community comprehensive plans and flood hazard mitigation. Recent Congressional changes to the Stafford Act have also strengthened this activity.

The Maine Floodplain Management Program provides floodplain management data packages for communities beginning comprehensive plan updates as part of the Program's efforts to coordinate with the Community Planning and Investment Program of the State Planning Office. The packages include a copy of the FIRM/FIS, 13 year historical review of flood insurance in the community, an analysis of the policies in force and a comparison with the

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county and state data, community file review, 6 year GTA review, CRS review, and repetitive loss review. The Community Information System screens are also used as a resource in preparing the data packages.

Benchmarks	20 data packages in 1st quarter and 20 in the 3rd quarter of each year.
Outputs	Inventory data and guidance for developing a floodplain management section of the community's comprehensive plan.
Deliverables	Community comprehensive plans that include sound flood mitigation.
Outcomes	Increase in communities that qualify for mitigation grants and higher CRS classification leading to lowered flood risk and lower claims.

Budget request

	Federal Share	State	Total
Personnel	1,329	0	1,329
Fringe Benefits	898	0	898
Travel	0	0	0
Supplies	0	0	0
Contractual (phone)	0	0	0
Indirect	547	100	647
Total	2,774	100	**2,874**

FY'97 budget request is 65 (1.33%) federally funded hours and 0 state match hours. Total program activity is 65 hours.

The Planning and Research Associate and Planner are the leads in this activity.

5-Year Plan	2005	2006	2007	2008	2009
Mitigation Assistance	40	40	40	40	40
Total Cost	$2,874	$3,018	$3,169	$3,327	$3,493

Partners:

SPO/Community Assistance Team Regional Planning Commissions	FEMA Region I

Floodplain Management Strategic Plan

The Maine Floodplain Management Program will continue to update and improve upon its floodplain management strategic plan. While the Maine Floodplain Management Program has worked within the confines of a state agency strategic plan it will be necessary for the MFMP to fine tune and create more finite metrics to back its workplan. This process will require the Program to more definitively identify its base line and future projections as well as establish the outcomes of its actions.

Benchmarks	Develop draft strategic plan by end of second quarter and final plan by end of third quarter.
Outputs	Base line for work tasks and goals for Program improvements
Deliverables	Strategic plan for the Maine Floodplain Management Program
Outcomes	A budgeting process and work agreement that is guided by set goals and objectives

Budget request

	Federal Share	State	Total
Personnel	4,187	0	4,187
Fringe Benefits	2,528	0	2,528
Travel	0	0	0

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Supplies	0	5	5
Contractual (phone)	0	281	281
Indirect	1,650	0	1,650
Total	8,365	286	**8,651**

FFY '05 budget request includes 183 (3.73%) federally funded hours and 0 state non federal match hours for a total of 183 Program hours.

The MFMP staff will work on the plan with the Coordinator taking the lead.

5-Year Plan	2005	2006	2007	2008	2009
FPM Strategic Plan Update	ongoing	ongoing	ongoing	ongoing	ongoing
Total Cost	$8,651	$9,084	$9,538	$10,015	$10,515

Partners:

SPO/Community Division Team
SPO/CPIP
FEMA Region I

Administrative Functions

Paper work, documentation, filing and numerous meetings challenge the program hours to produce the necessary work activities that are the backbone of the Program. Budgeting, supervision of staff and keeping abreast of the latest technologies and methodologies all take a significant bite out of the daily schedules.

Benchmarks	Bi-monthly Coordination meetings and participation in strategic planning updates.
Outputs	Attendance at staff meetings, leadership and technological training, completed time sheets, annual budget.
Deliverables	Time sheets, annual budget and participation in Strategic Planning process for SPO.
Outcomes	Teamwork and better coordination with other programs at SPO and other state agencies as well as accountability.

Budget request

	Federal Share	State	Total
Personnel	12,355	2,489	14,844
Fringe Benefits	7,460	835	8,295
Travel	0	0	0
Supplies	0	40	40
Contractual (phone)	0	828	828
Indirect	4,869	0	4,869
Total	24,684	4,192	**28,876**

FFY '02 budget request includes 540 (11.02%) federally funded hours and 126 (9.92%) state non federal match hours for a total of 519.86 Program hours.
The activity requires participation by all staff.

5-Year Plan	2005	2006	2007	2008	2009
Administrative functions	ongoing	ongoing	ongoing	Ongoing	ongoing
Total Cost	$28,876	$30,320	$31,836	$33,428	$35,099

Partners:

SPO/Management Team
SPO/Community Division Team

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Additional Match

The Maine Floodplain Management Program is a part of the Community Division Team at the Maine State Planning Office. George MacDonald, Community Division Team Leader, provides personnel evaluations, assistance with strategic planning objectives and general program assistance as needed.

The spreadsheet attached to the submittal includes the standard task hours and associated cost plus an additional column for "additional match". The "additional match" is recognition of the supervisory oversight as well as our tie to the Code Enforcement Officer Training and Certification Program.

Included in the additional match column is a portion of the salary and fringe for George MacDonald, Program Manager for the Maine Waste Management & Recycling Program and Lana Clough, Program Manager for the Code Enforcement Officer Training and Certification Program.

George MacDonald (Community Division Team Leader)			
Salary	$7,467		
Benefit	$3,733	Subtotal	$11,200
Lana Clough (Code Enforcement Officer Training and Certification Workshops)			
Salary	$ 847		
Benefit	$ 424	Subtotal	$ 1,271
Community Planning and Investment Program			
Salary	$4,136		
Benefit	$2,068		$ 6,204
Rhonda Cartlidge (Support Staff)			
Salary	$3,333		
Benefit	$1,667	Subtotal	$ 5,000
TOTAL			$23,675

Budget request

	Federal Share	State	Total
Personnel		15,783	15,783
Fringe Benefits		7892	7892
Travel			
Supplies			
Contractual (phone)			
Indirect			
Total		23,675	**23,675**

Summary

Budget totals

	Federal Share	State	Total
Personnel	102,337	40,866	143,203
Fringe Benefits	58,942	16,307	75,249
Travel	1,800	1,300	3,100
Supplies	0	1,855	1,855
Contractual (phone)	300	7,513	7,813
Indirect	40,142	0	40,142
Total	203,521	67,841	**271,362**

Total FY '05 budget request is 6,170 hours 100% of the Program hours or **3 FTE**.
The funding ratio is 75% federal and 25% non federal match or State match.

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Summary of Partners:

- State Planning Office (SPO)
  - Management Team
  - Community Assistance Team
  - Code Enforcement Officer Training and Certification Program
  - Coastal Zone Management Program
- Regional Planning Commissions
- Federal Emergency Management Agency (FEMA)
  - Region I
- Maine Emergency Management Agency (MEMA)
- Maine's NFIP Participating Communities
- Maine Department of Economic and Community Development (DECD)
- Maine Department of Environmental Protection (DEP)
- Maine Department of Conservation/Land Use Regulation Commission (LURC)
- Maine Department of Transportation (MDOT)
- Maine Society for Professional Land Surveyors
- Realtors
- Maine's River Basin Managers
- Computer Sciences Corporation (CSC)
  - [FEMA's Bureau and Statistical Agent]
- Insurance Agents
- Lenders
- Appraisers
- Insurance Services Office (ISO)
- US Geological Survey (USGS)
- US Army Corps of Engineers (US ACoE)
  - New England Division
- Natural Resource Conservation Service (NRCS)
- Association of State Floodplain Managers (ASFPM)
- New England State NFIP Coordinators
- New England Hazard Mitigation Officers
- New England Floodplain & Stormwater Managers Association

Gap Analysis

We are making some basic assumptions in this analysis. FEMA will continue with the Map Modernization Management Services (MMMS) Program after FFY 2005. We intend to implement most of our Map Modernization Business Plan with MMMS funding.

We are also assuming a 5% annual increase in the Community Assistance Program/State Support Services Element (CAP/SSSE). The current funding made available to the State of Maine's Floodplain Management Program does not cover staffing costs. Because of the several years of flat funding and the continuing staff merit and step increases the Program lost a considerable percentage support to maintain the level of service that is needed to keep the program 'afloat'.

In FFY 05 if we see no increase in the CAP allotment we see the following short coming in funding needs in Maine.

FFY 2004 initial CAP grant funding was $145,014. We needed was $205,393. This gave us a shortfall of $60,379. We have cobbled some additional funds from other sources but eventually had to cut a staff position from 40 back to 32 hours per week.
Initial funding 04

For FFY 2005 the MFMP needs $203,522 to maintain the current level of delivery for all of the task items listed above. If we are again limited to 2004 CAP funding we will have another $58,508 gap.

If there is a 5% increase in funding for CAP thereby providing $152,265, we will reduce the gap to $51,257. The MFMP is already on the "critical list" and further reduction in hours or staff fte's are likely. State budgets are in a severe crises and the options of seeking more

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from the General Fund or seeking other grants that require higher matches are near impossible.

For FFY 2006

5-Year Plan	FFY/2005	FFY/2006	FFY/2007	FFY/2008	2009
CAV Cost	$8,422	$8,843	$9,285	$9,750	$10,237
CAC Cost	$10,315	$10,831	$11,372	$11,941	$12,538
Ordin Asst	$23,023	$53,667	$92,901	$100,744	$57,648
Ordin Rev	$7,880	$13,986	$24,211	$26,255	$15,023
Entry Asst	$2,149	$2,256	$2,369	$2,488	$2,612
GTA	$49,061	$66,232	$72,119	$67,612	$70,993
Inter agncy	$11,692	$12,277	$12,891	$13,353	$14,212
CRS	$5,041	$5,293	$5,558	$5,836	$6,127
CEO Wrks	$24,849	$26,091	$27,396	$28,766	$30,204
Handbook	$11,638	$12,220	$12,831	$13,472	$14,146
Spcl Wrks	$11,638	$12,220	$12,431	$13,052	$13,705
Dsstr Asst	$0	$0	$0	$0	$0
Rgnl Crdn	$4406	$4,626	$4,857	$5,100	$5,355
Rvr Advsr	$708	$743	$781	$820	$861
ASFPM	$5,043	$5,295	$5,560	$5,838	$6,130
Legislative	$5,051	$5,304	$5,569	$5,847	$6,140
Database	$23,158	$24,316	$25,532	$26,808	$28,149
Mitigation	$2,874	$3,018	$3,169	$3,327	$3,493
Strategic P	$8,651	$9,084	$9,538	$10,015	$10,515
Administ	$28,876	$30,320	$31,836	$33,428	$35,099
Total	$244,475.00	$306,622.00	$370,206.00	$384,452.00	$345,196.00

Program demands will peek in FFY 2008 due to the number of communities impacted by the Map Modernization plan and the resulting number of communities needing ordinance assistance and ordinance reviews.

Further review and more information is needed before we can say which activites will be impacted by lack of funding. Decisions will be made in the out years as to which program activities will be cut without adequate funding. This is and will continue to be a work in progress.

Signature _____ ,

W. Louis Sidell, Jr., CFM
State Floodplain Management
Coordinator

Date: July 30, 2004

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